

# LVFD Agenda

April 3, 2025

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MINUTES

BILLS

TREASURER'S REPORT

COMMITTEES:

Fundraiser Committee

Public Safety Marketing

Advisory Board

Grant Committee

Scholarship Committee

Ambulance Safety Committee

Ambulance Quality Committee

Bylaws Committee

Truck Committee

FIRE CHIEF REPORT

EMS BILLING REPORT

FIRE POLICE REPORT

MEMBERSHIP PROPOSITION

CORRESPONDENCE

OLD BUSINESS

Attorney General Inquiry

Printers

NEW BUSINESS

Department Representation

NOMINATIONS

Vice President

MEMBERS SICK OR IN DISTRESS

ADJOURNMENT

The next meeting will be held May 1, 2025 at 7:00 PM.

# Linesville Volunteer Fire Department

200 Penn Street, PO Box 55

Linesville, PA, 16424

PHONE: 814-683-5411 FAX: 814-683-5554



## Linesville Volunteer Fire Department Meeting Minutes

The monthly meeting of the Linesville Volunteer Fire Department Inc. was called to order by President Charles Robinson on April 3, 2025, at 7:10 PM.

### **MINUTES:**

The minutes of the previous meeting were posted on the board at the fire hall for members to review and stand approved.

### **BILLS:**

See Report.

Motion was made by Joey Plesniak to pay the bills. 2<sup>nd</sup> Jim Stanley. Motion Carried.

### **TREASURER'S REPORT:**

The Treasurer's Report was read. Balances were Erie Bank Savings \$6,079.20, Erie Bank Municipal Account \$1,097.01, Erie Bank Equipment Account \$20,048.87, Marquette Checking Account \$8,473.38, Marquette Savings Account \$19,894.52, Marquette Fundraiser Account \$1,059.34, and PNC Checking \$985.

Motion was made by Madeira Paraskos to accept the Treasurer's Report. 2<sup>nd</sup> Paula Heaney. Motion Carried.

There was a question about the CD at PNC Bank with only .02 per cent interest. Motion was made by Peggy Hoogstad to check into the penalty for early withdraw and put the money in a CD earning more interest. 2<sup>nd</sup> Mike Heaney. Motion Carried.

**FUNDRAISER COMMITTEE:**

Information was presented for Hoss's Community Night Fundraising. They give tickets that we pass out. We pick a date and anyone who presents a ticket on that night will raise money for us. If the total is \$1200 we would get 25%, if the total is \$300 up to \$1200 we would get 20 percent.

Amanda Harper made a motion to proceed with the Hoss's Community Night Fundraiser. 2<sup>nd</sup> Paula Heaney. Motion Carried.

We received \$406 from the Pancake Breakfast held at Pine Lodge in March.

Bair's Cruise In is May 17, 2025. Joey Plesniak made a motion to spend \$75 for a lottery frame to raffle that day. 2<sup>nd</sup> Justin Harper. Motion Carried.

**PUBLIC SAFETY MARKETING:**

We are currently revising the Donation Drive Letter.

**ADVISORY BOARD:**

See Report.

**GRANT COMMITTEE:**

The State Fire and EMS grants should be received within 30 days.

**SCHOLARSHIP COMMITTEE:**

The applications have been given to the Guidance Counselor at CASH.

**AMBULANCE SAFETY COMMITTEE:**

The quarterly meeting was held on March 27, 2025.  
See Minutes attached.

**AMBULANCE QUALITY COMMITTEE:**

The quarterly meeting was held on March 27, 2025.  
See Minutes attached.

**BYLAWS COMMITTEE:**

No Report.

**TRUCK COMMITTEE:**

It was felt that we need to see what equipment other departments have so we can determine what we need to keep. We are looking to meet with other departments to determine what is needed.

Fallowfield may have a truck for sale. We are looking into which trucks we can sell. We are looking at new Broker's and the possibility of a trade.

We may lower the price of 15-2 from \$55,000 to \$40,000.

**C-1 REPORT:**

See Report.

We had an officer's meeting and it was decided that as of April 1, 2025 we are now on dual dispatch with Summit in our coverage area and theirs.

Bridge replacement will occur on West Center Road over Paden Creek beginning 4/21/25 through 8/21/25.

The County wide severe weather exercise will occur on 4/16/25 at 9:00 AM.

The owner of the property on South Pymatuning Street where there was a fire was very appreciative of all our efforts and will be bringing us a catered dinner on May 1, 2025.

**EMS REPORT:**

See Report.

**FIRE POLICE REPORT:**

See Report.

Mike Heaney made a motion to spend up to \$50 on food for the fire police at the Fish Hatchery Open House. 2<sup>nd</sup> Paula Heaney. Motion Carried.

**MEMBERSHIP PROPOSITIONS:**

None

**CORRESPONDENCE:**

John Balliet, Pastor at Linesville Methodist Church; Kendra Balliet, Paster at Stone Methodist Church in Meadville; and Angela Morton were present at the meeting. They have received a grant through the Hamot Foundation to provide Naloxone, Fentanyl Test Strips, wound care kits, etc. They also are providing a purple box for these items.

Motion was made by Joey Plesniak to move the box to the Fire Station. 2<sup>nd</sup> Madeira Paraskos. Motion Carried.

Angela also stated that she does training on Compassion Fatigue if we are interested in anything like that. She passed out information on Naloxone, Talking to kids about drugs, Overamping and Recovery.

Brooke Davis sent an invitation to Fire Department members to her graduation party on 6/21/25 at her house. The invitation is posted on the board.

**OLD BUSINESS:**

Attorney General Inquiry – We received a letter from the Attorney General dated March 4, 2025 stating that the review is complete. Chuck will notify the municipalities and the general public. A copy of the letter is attached.

We have leased two new printers on a four year lease. The cost is \$50 per month plus 1.8 cents per copy for each printer. This includes all service calls and supplies.

**NEW BUSINESS:**

Some of our officers were notified that talks have resumed about decertification of our department as the primary fire and EMS provider for our three-quarters of Conneaut Township. We were also notified that Fellows Club Fire Department was involved and attempting to take over the entire township. This was being led by their elected Ambulance Chief who also serves as the township representative to our Advisory Board. After discussion with our Attorney, it was determined to be a conflict of interest for this representative and a potential violation of the municipality's fiduciary responsibility to our department.

Motion was made by Joey Plesniak to send a letter to Conneaut Township and their Fire Department Representative requesting a new representative as it is a conflict of interest and placing them on notice that if actions continue we will seek legal action. 2<sup>nd</sup> Vicki Harper. Ballots were distributed for voting on the motion – Yes – 12, No – 1, Abstain -1. Motion Carried.

Motion was made by Joey Plesniak to set up a Vehicle Rescue Course. We will need 20 people to hold the class. It is a 60 hour course. The potential dates are 6/28 and 6/29 for Awareness, 7/6, 7/17, 7/19, and 7/20 for Ops, 8/17/24 for Tech. 2<sup>nd</sup> Jim Stanley. Motion Carried.

The 2025 Budget was presented to membership. There is a net loss due to less fundraising and lower donations. Motion was made by Mary Knapp to accept the 2025 Budget. 2<sup>nd</sup> Jenn Woodward. Motion Carried.

**NOMINATIONS AND BALLOTING OF CANDIDATES:**

Motion was made by Mary Knapp to open nominations for Vice President. 2<sup>nd</sup> Jim Stanley. Motion Carried.

Nominated were:

Jenn Woodward  
Jaci Mickle – Declined  
Ron Harper – Declined  
Amanda Harper

Motion was made by Madeira Paraskos to close nominations. 2<sup>nd</sup> Bob Knapp. Motion Carried.

Written ballots were passed out:

Amanada Harper – 8  
Jenn Woodward – 7

Amanda Harper is the new Vice President.

**MEMBERS THAT ARE SICK OR IN DISTRESS:**

Cheryl Stanley had surgery today and all went well.  
Peggy Hoogstad will have knee surgery on 6/17/25.  
Bob Knapp will have knee surgery on 6/8/25.  
Mary Knapp had knee surgery recently.  
Paula Heaney has cataract surgery today.

**ADJOURNMENT:**

Motion to adjourn the meeting was made by Jenn Woodward. 2<sup>nd</sup> Joey Plesniak. Motion Carried. Meeting adjourned at 8:58 PM.

RESPECTFULLY SUBMITTED,



SECRETARY



**LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.**  
**TREASURER'S REPORT FOR MARCH 2025**  
**PAGE 1 OF 9**

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<b>ERIE BANK</b>	<b>ACCOUNT: GENERAL (SAVINGS)</b>	
<b>BEGINNING BALANCE:</b>		<b>\$6,071.72</b>
<hr/>		
<i>REVENUE / DEPOSITS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUES / DEPOSITS:</b>	<b>\$0.00</b>
<hr/>		
<i>DISBURSEMENTS / WITHDRAWALS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUES / DEPOSITS:</b>	<b>\$0.00</b>
<hr/>		
<i>INTEREST RECEIVED</i>		
	3/31/2025 INTEREST	\$7.48
	<b>TOTAL INTEREST RECEIVED:</b>	<b>\$7.48</b>
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<i>BANK FEES</i>		
	NO BANK FEES FOR MARCH 2025	\$0.00
	<b>TOTAL BANK FEES:</b>	<b>\$0.00</b>
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<b>ENDING BALANCE:</b>		<b>\$6,079.20</b>

**LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.**  
**TREASURER'S REPORT FOR MARCH 2025**  
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<b>ERIE BANK</b>	<b>ACCOUNT: MUNICIPAL FUNDS (SAVINGS)</b>	
<b>BEGINNING BALANCE:</b>		<b>\$1,098.66</b>
<hr/>		
<i>REVENUE / DEPOSITS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUES / DEPOSITS:</b>	<b>\$0.00</b>
<hr/>		
<i>DISBURSEMENTS / WITHDRAWALS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUES / DEPOSITS:</b>	<b>\$0.00</b>
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<i>INTEREST RECEIVED</i>		
	3/31/2025 INTEREST	\$1.35
	<b>TOTAL INTEREST RECEIVED:</b>	<b>\$1.35</b>
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<i>BANK FEES</i>		
	3/31/2025 PAPER STATEMENT FEE	\$3.00
	<b>TOTAL BANK FEES:</b>	<b>\$3.00</b>
<hr/>		
<b>ENDING BALANCE:</b>		<b>\$1,097.01</b>

**LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.**  
**TREASURER'S REPORT FOR MARCH 2025**  
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<b>ERIE BANK</b>	<b>ACCOUNT: EQUIPMENT FUND (SAVINGS)</b>	
<b>BEGINNING BALANCE:</b>		<b>\$20,027.21</b>
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<i>REVENUE / DEPOSITS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUES / DEPOSITS:</b>	<b>\$0.00</b>
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<i>DISBURSEMENTS / WITHDRAWALS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUES / DEPOSITS:</b>	<b>\$0.00</b>
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<i>INTEREST RECEIVED</i>		
	3/31/2025 INTEREST	\$24.66
	<b>TOTAL INTEREST RECEIVED:</b>	<b>\$24.66</b>
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<i>BANK FEES</i>		
	3/31/2025 PAPER STATEMENT FEE	\$3.00
	<b>TOTAL BANK FEES:</b>	<b>\$3.00</b>
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<b>ENDING BALANCE:</b>		<b>\$20,048.87</b>

**LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.**  
**TREASURER'S REPORT FOR MARCH 2025**  
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<b>MARQUETTE SAVINGS BANK</b>	<b>ACCOUNT: GENERAL (CHECKING)</b>	
<b>BEGINNING BALANCE:</b>		<b>\$12,205.99</b>
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<i>REVENUE / DEPOSITS</i>		
3/7/2025	TRANSFER FROM MARQUETTE SAVINGS BACK (GENERAL SAVINGS)	\$5,000.00
	<b>TOTAL REVENUE / DEPOSITS:</b>	<b>\$5,000.00</b>
<hr/>		
<i>DISBURSEMENTS / CHECKS CLEARED</i>		
3/12/2025	1547 HAGAN BUSINESS MACHINES (TONER SHIPPING)	\$5.00
3/13/2025	1544 WINDSTREAM OF PA (UTILITIES)	\$275.39
3/13/2025	1545 USI INSURANCE (COMMERICAL/AUTO INSURANCE)	\$3,995.00
3/14/2025	ACH RAM SERVICES (EMS BILLING)	\$3.50
3/17/2025	1543 PENELEC FIRST ENERGY COMPANY (UTILITIES)	\$243.84
3/17/2025	1548 FIREFIGHTER'S ASSOCIATION OF PA (DUES)	\$20.00
3/31/2025	1559 PYMA-TUNING & TIRE (15-3 TIRES)	\$4,189.58
	<b>TOTAL DISBURSEMENTS / WITHDRAWALS:</b>	<b>\$8,732.31</b>
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<i>BANK FEES</i>		
	NO BANK FEES FOR MARCH 2025	\$0.00
	<b>TOTAL BANK FEES:</b>	<b>\$0.00</b>
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<b>ENDING BALANCE:</b>		<b>\$8,473.38</b>

**LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.**  
**TREASURER'S REPORT FOR MARCH 2025**  
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<b>MARQUETTE SAVINGS BANK</b>	<b>ACCOUNT: GENERAL (SAVINGS)</b>	
<b>BEGINNING BALANCE:</b>		<b>\$24,893.63</b>
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<i>REVENUE / DEPOSITS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUE / DEPOSITS:</b>	<b>\$0.00</b>
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<i>DISBURSEMENTS / WITHDRAWALS</i>		
	3/7/2025 TRANSFER TO MARQUETTE SAVINGS BANK (GENERAL CHECKING)	\$5,000.00
	<b>TOTAL DISBURSEMENTS / WITHDRAWALS:</b>	<b>\$5,000.00</b>
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<i>INTEREST RECEIVED</i>		
	3/31/2025 INTEREST	\$0.89
	<b>TOTAL INTEREST RECEIVED:</b>	<b>\$0.89</b>
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<i>BANK FEES</i>		
	NO BANK FEES FOR MARCH 2025	\$0.00
	<b>TOTAL BANK FEES:</b>	<b>\$0.00</b>
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<b>ENDING BALANCE:</b>		<b>\$19,894.52</b>

**LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.**  
**TREASURER'S REPORT FOR MARCH 2025**  
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<b>MARQUETTE SAVINGS BANK</b>	<b>ACCOUNT: FUNDRAISER (SAVINGS)</b>	
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<b>BEGINNING BALANCE:</b>		<b>\$1,059.30</b>
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<i>REVENUE / DEPOSITS</i>		
NO TRANSACTIONS FOR MARCH 2025		\$0.00
	<b>TOTAL REVENUE / DEPOSITS:</b>	<b>\$0.00</b>

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<i>DISBURSEMENTS / WITHDRAWALS</i>		
NO TRANSACTIONS FOR MARCH 2025		\$0.00
	<b>TOTAL DISBURSEMENTS / WITHDRAWALS:</b>	<b>\$0.00</b>

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<i>INTEREST RECEIVED</i>		
3/31/2025 INTEREST		\$0.04
	<b>TOTAL INTEREST RECEIVED:</b>	<b>\$0.04</b>

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<i>BANK FEES</i>		
NO BANK FEES FOR MARCH 2025		\$0.00
	<b>TOTAL BANK FEES:</b>	<b>\$0.00</b>

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<b>ENDING BALANCE:</b>		<b>\$1,059.34</b>
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LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.  
TREASURER'S REPORT FOR MARCH 2025  
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<b>PNC BANK</b>	<b>ACCOUNT: GENERAL (CHECKING)</b>	
<b>BEGINNING BALANCE:</b>		<b>\$985.00</b>
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<i>REVENUE / DEPOSITS</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL REVENUES / DEPOSITS:</b>	<b>\$0.00</b>
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<i>DISBURSEMENTS / CHECKS CLEARED</i>		
	NO TRANSACTIONS FOR MARCH 2025	\$0.00
	<b>TOTAL DISBURSEMENTS / CHECKS CLEARED:</b>	<b>\$0.00</b>
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<i>BANK FEES</i>		
	NO BANK FEES FOR MARCH 2025	\$0.00
	<b>TOTAL BANK FEES:</b>	<b>\$0.00</b>
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<b>ENDING BALANCE:</b>		<b>\$985.00</b>

**LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.**

**TREASURER'S REPORT FOR MARCH 2025**

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<b>ERIE BANK</b>	<b>CD: X9250</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.67%</b>
DATE OPENED: 07/24/2024		BEGINNING BALANCE:	\$30,972.69
DATE OF MATURITY: 07/24/2025		INTEREST EARNED THIS MONTH:	\$0.00
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$360.34
		ENDING BALANCE:	\$30,972.69

<b>ERIE BANK</b>	<b>CD: X9268</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.67%</b>
DATE OPENED: 07/24/2024		BEGINNING BALANCE:	\$31,626.60
DATE OF MATURITY: 07/24/2025		INTEREST EARNED THIS MONTH:	\$0.00
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$371.90
		ENDING BALANCE:	\$31,626.60

<b>ERIE BANK</b>	<b>CD: X9276</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.67%</b>
DATE OPENED: 07/24/2024		BEGINNING BALANCE:	\$30,679.34
DATE OF MATURITY: 07/24/2025		INTEREST EARNED THIS MONTH:	\$0.00
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$360.76
		ENDING BALANCE:	\$30,679.34

<b>ERIE BANK</b>	<b>CD: X9284</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.67%</b>
DATE OPENED: 07/24/2024		BEGINNING BALANCE:	\$20,006.42
DATE OF MATURITY: 07/24/2025		INTEREST EARNED THIS MONTH:	\$0.00
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$235.26
		ENDING BALANCE:	\$20,006.42

<b>ERIE BANK</b>	<b>CD: X2189</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.50%</b>
DATE OPENED: 8/29/2024		BEGINNING BALANCE:	\$34,703.54
DATE OF MATURITY: 8/29/2025		INTEREST EARNED THIS MONTH:	\$379.08
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$379.08
		ENDING BALANCE:	\$35,082.62

<b>ERIE BANK</b>	<b>CD: X2759</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.50%</b>
DATE OPENED: 8/30/2024		BEGINNING BALANCE:	\$39,005.22
DATE OF MATURITY: 8/30/2025		INTEREST EARNED THIS MONTH:	\$426.07
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$426.07
		ENDING BALANCE:	\$39,431.29

<b>ERIE BANK</b>	<b>CD: X2767</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.50%</b>
DATE OPENED: 8/30/2024		BEGINNING BALANCE:	\$39,005.22
DATE OF MATURITY: 8/30/2025		INTEREST EARNED THIS MONTH:	\$426.07
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$426.07
		ENDING BALANCE:	\$39,431.29

LINESVILLE VOLUNTEER FIRE DEPARTMENT, INC.

TREASURER'S REPORT FOR MARCH 2025

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<b>ERIE BANK</b>	<b>CD: X2775</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.50%</b>
DATE OPENED: 8/30/2024		BEGINNING BALANCE:	\$33,662.93
DATE OF MATURITY: 8/30/2025		INTEREST EARNED THIS MONTH:	\$367.71
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$367.71
		ENDING BALANCE:	\$34,030.64

<b>ERIE BANK</b>	<b>CD: X1037</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.50%</b>
DATE OPENED: 09/05/2024		BEGINNING BALANCE:	\$30,334.98
DATE OF MATURITY: 9/05/2025		INTEREST EARNED THIS MONTH:	\$331.36
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$331.36
		ENDING BALANCE:	\$30,666.34

<b>ERIE BANK</b>	<b>CD: X1045</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.50%</b>
DATE OPENED: 09/05/2024		BEGINNING BALANCE:	\$30,334.98
DATE OF MATURITY: 9/05/2025		INTEREST EARNED THIS MONTH:	\$331.36
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$331.36
		ENDING BALANCE:	\$30,666.34

<b>MARQUETTE SAVINGS BANK</b>	<b>CD: X9576</b>	<b>TERM: 12-MONTH</b>	<b>APY: 3.50%</b>
DATE OPENED: 09/06/2024		BEGINNING BALANCE:	\$5,606.50
DATE OF MATURITY: 9/06/2025		INTEREST EARNED THIS MONTH:	\$48.39
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$48.39
		ENDING BALANCE:	\$5,654.89

<b>ERIE BANK</b>	<b>CD: X9242</b>	<b>TERM: 12-MONTH</b>	<b>APY: 4.43%</b>
DATE OPENED: 01/22/2025 (RENEWED)		BEGINNING BALANCE:	\$10,222.19
DATE OF MATURITY: 01/22/2026		INTEREST EARNED THIS MONTH:	\$0.00
INTEREST COMPOUNDS QUARTERLY		INTEREST EARNED YEAR-TO-DATE:	\$0.00
		ENDING BALANCE:	\$10,222.19

<b>PNC BANK</b>	<b>CD: X6227</b>	<b>TERM: 120-MONTH</b>	<b>APY: 0.02%</b>
DATE OPENED: 04/30/2024 (AUTO-RENEW)		BEGINNING BALANCE:	\$4,856.71
DATE OF MATURITY: 04/30/2034		INTEREST EARNED THIS MONTH:	\$0.08
INTEREST COMPOUNDS MONTHLY		INTEREST EARNED YEAR-TO-DATE:	\$0.24
		ENDING BALANCE:	\$4,856.79

**LVFD Advisory Board Meeting  
March 6 2025**

**Present:**

Carol Browning, Pine Twp. Representative  
Ron L. Harper, Linesville Boro Representative  
Michele Lisk, Conneaut Twp. Representative  
Madeira T. Paraskos, LVFD Representative  
Chuck Robinson, LVFD President

**Absent:**

Jim Stanley

The minutes were read from the previous meeting. No questions or concerns. Motion was made by Carol Browning to accept the minutes. 2<sup>nd</sup> by Ron L. Harper. All in favor; none opposed with the motion carried.

Treasurer's report was reviewed. No questions. Motion to accept the Treasurer's Report by Carol Browning. 2<sup>nd</sup> by Michele Lisk. All in favor; none opposed with the motion carried.

**Old Business:**

UWS Box is here and mounted with electricity. Michel Lisk asked about the tools and chest. Ron stated they are still looking. Discussions that it may cost more than the approved cost. Michele Lisk stated Ron Harper could bring more information. If the cost is more, it can be reviewed and approved.

**New Business**

Two new printers need to be rented to replace two outdated ones that continually malfunction. Purchase price would be \$1,795.00 for one. Rental price is \$45/month per copier. Ron Harper stated any of the printers being discarded are taken away by Hagan and discarded by them.

Mike Heaney brought to LVFD to cancel the planned annual Golf Outing that is currently scheduled for June 14, 2025. It will be rescheduled for June 2026.

No other new business.

Motion to adjourn by Ron L. Harper; 2<sup>nd</sup> by Carol Browning. All in favor; none opposed with motion carried.  
Meeting adjourned at 19:59.

Respectfully submitted,

Madeira T. Paraskos

**Ambulance Safety Committee Minutes**  
**2025 First Quarter**  
**March 27, 2025**

**Call to Order:**

- The first quarter meeting of the Linesville Volunteer Fire Department Ambulance Safety Committee was called to order by President Charles Robinson at 7:31pm.

**Attendance:**

- Charles Robinson, Carol Browning, Amanda Harper

**Old Business:**

- None.

**New Business:**

- Use of Non-Department Owned Equipment
  - There was discussion about instances where members are using their own equipment, such as an AED, on incidents.
  - All present agreed that members should refrain from doing so as this presents a liability issue as the department cannot oversee or verify that the equipment is correctly calibrated, in proper working condition, and safe to use, potentially placing the patient at risk for harm and the provider and the department at risk for litigation.
- Performing Duties Safely
  - There was discussion about how members should ensure that they are capable of performing the functions involved with a task when providing patient care, such as kneeling to the patient's side, lifting, chest compressions, etc. If they don't feel capable, they need to let someone know to prevent them from getting hurt.
  - If the member is currently under the care of a physician or other licensed medical provider, they need to let the Fire Chief and/or President know and provide documentation of any restrictions to prevent harm to themselves while acting on behalf of the fire department.
  - There was discussion about wearing appropriate attire on calls, such as closed-toed footwear to prevent injury and potentially exposure to infectious materials.

**Adjournment:**

- Meeting adjourned at 6:41pm.

**Next Meeting:**

- Next quarterly meeting will be held in June 2025. Date/time to be announced.

Respectfully Submitted,



Charles Robinson  
President

**Ambulance Quality Committee Minutes**  
**2025 First Quarter**  
**March 27, 2025**

**Call to Order:**

- The first quarter meeting of the Linesville Volunteer Fire Department Ambulance Quality Committee was called to order by President Charles Robinson at 6:24pm.

**Attendance:**

- Charles Robinson, Carol Browning, Amanda Harper

**Old Business:**

- None.

**New Business:**

- *Ambulance/QRS Staffing*
  - There was discussion about potential ways to be able to staff either the ambulance or QRS to allow it to be in service more frequently.
  - Along with recruiting new providers, also discussed ideas about how to ensure staffing in place such as the old duty rosters, lamResponding, department group chat, etc.
- *Self-Dispatching*
  - There was discussion about instances where members are showing up on scenes when LVFD was not dispatched by the county.
  - All presented agreed that members should refrain from doing so as this presents a liability issue as the department must be dispatched for an emergency to ensure accountability and also have record in the event that something would happen to the member or the patient.
  - It was noted that any time a department member is on the scene of an emergency, CCDPS needs to be notified by radio (preferred) or phone to ensure they are accounted for and that a record is made, included times on scene.
- *Transfer of Care Forms for QRS Reports*
  - There was discussion had ensuring that QRS reports are being completed for every call.
  - A reminder that per Department of Health regulations, a Department of Health Transfer of Care form must be completed/signed for each QRS call, regardless of the nature.
  - This form should include patient demographic data, any assessment and care provided, and vital signs obtained, along with the name and signature of the receiving provider from the transporting agency.
  - This form should be attached to the QRS report and submitted.

**Adjournment:**

- Meeting adjourned at 6:30pm.

**Next Meeting:**

- Next quarterly meeting will be held in June 2025. Date/time to be announced.

Respectfully Submitted,



Charles Robinson  
President

# **April's Chiefs report**

**April 12<sup>th</sup> traffic control wanted at the fish hatchery's open  
house signup sheet is hanging up**

**15-4 and the trailer lights are fixed**

**15-8 had water in the fuel filters so we need to keep an eye on it  
and fueling up the other trucks so if we have another issue again**

**15-3 got all new tires on it and its up at firefly getting the repairs  
done from the tire blow out and the throttle issue delt with the  
rotator lights in the rear are getting fix to one quit working and  
they don't make the parts for them anymore, so they are putting  
led light inserts in the housings**

**There are 6 new flashlights I don't know what happen or where  
the other ones went to so, please don't lose theses ones or  
destroy them**

**Lexi's boots and name tag was ordered, and she has received  
them**

**Had an officer's meeting they went over the grids and they also  
decided as of April 1<sup>st</sup> we are now on dual dispatch with summit  
in are coverage area's and there's**

# **Fire calls/Ems calls**

**1-lift assist**

**5-structure fire**

**1-brush fire**

**1-fire alarm**

**1-ems assist**

**1-traffic control**

**1-assist vehicle fire**

**1-tree down**

**Total= 12 calls**

**Monthly EMS Call Data Summary**

**Month:** March **Year:** 2025

<b>Overall Call Volume</b>	<b>Count:</b>	<b>%</b>
Total Dispatches for Service:	1	100.00%
QRS Responses:	1	100.00%
BLS Responses:	0	0.00%
Total Calls Responded To:	1	100.00%
Total Calls Missed:	0	0.00%

**Average Response Time (minutes):** 1.00  
**(includes only calls responded to)**

<b>Calls by Reason for Dispatch (includes only calls responded to)</b>	<b>Count:</b>	<b>%</b>
Abdominal Pain	0	0.00%
Allergic Reaction	0	0.00%
Altered Level of Consciousness	0	0.00%
Animal Bite	0	0.00%
Assault Victim	0	0.00%
Back Pain	0	0.00%
Behavioral / Mental Health	0	0.00%
BLS Standby	0	0.00%
Breathing Problems	0	0.00%
Burns/Explosions	0	0.00%
Cardiac Arrest	0	0.00%
Cardiac Symptoms	0	0.00%
Chest Pain	0	0.00%
Convulsions/Seizure	0	0.00%
CVA/TIA	0	0.00%
Diabetic Problem	0	0.00%
DOA	0	0.00%
Fall Victim	0	0.00%
Gunshot/Stabbing	0	0.00%
Headache	0	0.00%
Hemorrhage/Laceration	0	0.00%
Lift Assist Only	1	100.00%
Medical Alarm	0	0.00%
Motor Vehicle Accident/Fire	0	0.00%
Overdose/Poisoning	0	0.00%
Sick Person	0	0.00%
Structure Fire Standby	0	0.00%
Traumatic Injury	0	0.00%
Unconscious/Fainting	0	0.00%
Water Rescue	0	0.00%
Other/Unspecified	0	0.00%

<b>Calls by Municipality (includes only calls responded to)</b>	<b>Count:</b>	<b>%</b>
Borough of Linesville	1	100.00%
Conneaut Township	0	0.00%
Pine Township	0	0.00%
Borough of Conneautville	0	0.00%
North Shenango Township	0	0.00%
Sadsbury Township	0	0.00%
Summit Township	0	0.00%

<b>Average Number of Provider Type by Call</b>	
Emergency Medical Responder (EMR)	0.00
Emergency Medical Technician (EMT)	2.00
Paramedic	0.00
Pre-Hospital Registered Nurse (PHRN)	0.00
EMS Vehicle Operator (EMSVO) Only	0.00
Other	0.00

<b>Total Number of Hours of Service by Provider Type</b>	
EMR	0.00
EMT	0.50
Paramedic	0.00
PHRN	0.00
EMSVO	0.00
Other	0.00
<b>Total Hours of Service</b>	<b>0.50</b>

<b>Trip Sheets / Run Report Status</b>	Updated: 3/31/2025
QRS Completed for Month	1 100.00%
QRS Outstanding for Month	0 0.00%
BLS Completed for Month	0 #DIV/0!
BLS Outstanding for Month	0 #DIV/0!
Total Completed for Month	1 100.00%
Total Outstanding for Month	0 0.00%

<b>ALS Assists Received by Agency (includes only BLS calls transported)</b>	<b>Count:</b>	<b>%</b>
CLAAS (31)	0	#DIV/0!
MAAS (33)	0	#DIV/0!
CCAN	0	#DIV/0!
Pierpont	0	#DIV/0!
<b>Total ALS Assists Received</b>	<b>0</b>	<b>#DIV/0!</b>

# MONTHLY EMS BILLING REPORT

MONTH: MAR YEAR: 2025

## CHARTS SENT TO BILLING THIS MONTH:

2023	0
2024	0
2025	0
<b>TOTAL:</b>	<b>0</b>

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## INITIAL BILLS SENT THIS MONTH:

2023	0	\$0.00
2024	0	\$0.00
2025	1	\$1,742.50
<b>TOTAL:</b>	<b>1</b>	<b>\$1,742.50</b>

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## FOLLOW-UP BILLS SENT THIS MONTH:

2023	1	\$1,521.00
2024	1	\$300.00
2025	0	\$0.00
<b>TOTAL:</b>	<b>2</b>	<b>\$1,821.00</b>

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## BILLS PENDING/IN-PROCESS TO BE SENT:

2023	0	\$0.00
2024	0	\$0.00
2025	0	\$0.00
<b>TOTAL:</b>	<b>0</b>	<b>\$0.00</b>

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## PAYMENTS POSTED THIS MONTH:

2023	0	\$0.00
2024	1	\$50.00
2025	0	\$0.00
<b>TOTAL:</b>	<b>1</b>	<b>\$50.00</b>

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## PATIENT PAYMENT PLANS SET-UP THIS MONTH:

2023	0	\$0.00 (1 TOTAL ACTIVE)
2024	0	\$0.00 (1 TOTAL ACTIVE)
2025	0	\$0.00
<b>TOTAL:</b>	<b>0</b>	<b>\$0.00</b>

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## COLLECTIONS INITIATED THIS MONTH (AGED 120+ DAYS):

2023	0	\$0.00 (6 TOTAL ACTIVE)
2024	0	\$0.00
2025	0	\$0.00
<b>TOTAL:</b>	<b>0</b>	<b>\$0.00</b>

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## BILLING SERVICE CHARGES PAID TO AIM:

CALENDAR YEAR 2023	\$416.50
CALENDAR YEAR 2024	\$2,006.71
CALENDAR YEAR 2025	\$139.41

## BILLING FOR 2023 DATES OF SERVICE:

AMOUNT BILLED:	\$98,034.50
INSURANCE ADJUSTMENTS:	\$23,599.05
DENIALS:	\$41,732.17
WRITE-OFFS:	\$362.67

ALS PAID: \$10,125.00

INSURANCE PAYMENTS:	\$23,628.61
PATIENT PAYMENTS:	\$125.00
PAYMENTS VIA COLLECTIONS:	\$0.00

OPEN BALANCES (10 ACCOUNTS):	\$8,587.00
BALANCES IN COLLECTIONS:	\$6,416.00

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## BILLING FOR 2024 DATES OF SERVICE:

AMOUNT BILLED: \$12,037.00

INSURANCE ADJUSTMENTS:	\$4,389.55
DENIALS:	\$0.00
WRITE-OFFS:	\$0.00

ALS PAID: \$900.00

INSURANCE PAYMENTS:	\$5,957.45
PATIENT PAYMENTS:	\$100.00
PAYMENTS VIA COLLECTIONS:	\$0.00

OPEN BALANCES (3 ACCOUNTS):	\$1,590.00
BALANCES IN COLLECTIONS:	\$0.00

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## BILLING FOR 2025 DATES OF SERVICE:

AMOUNT BILLED: \$1,742.50

INSURANCE ADJUSTMENTS:	\$0.00
DENIALS:	\$0.00
WRITE-OFFS:	\$0.00

ALS PAID: \$0.00

INSURANCE PAYMENTS:	\$0.00
PATIENT PAYMENTS:	\$0.00
PAYMENTS VIA COLLECTIONS:	\$0.00

OPEN BALANCES (1 ACCOUNT):	\$1,742.50
BALANCES IN COLLECTIONS:	\$0.00

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# LINESVILLE FIRE POLICE REPORT

LINESVILLE VOLUNTEER FIRE DEPARTMENT

200 PENN STREET, PO BOX 55

LINESVILLE, PA 16424

MONTH: MARCH 2025

NUMBER OF FIRE'S	NUMBER OF FALSE ALARMS	NUMBER OF MVA'S	NUMBER OF TREES & WIRES	NUMBER OF SPECIAL DUTIES	NUMBER OF POLICE	TOTAL NUMBER OF HOURS
1 STRUCTURE					2	3.0 HRS.
TOTALS					2	3.0 HRS.

FIRE POLICE CAPTAIN SIGNATURE: Michael W. Henney



COMMONWEALTH OF PENNSYLVANIA  
OFFICE OF ATTORNEY GENERAL

DAVID W. SUNDAY, JR.  
ATTORNEY GENERAL

March 4, 2025

Charitable Trusts and  
Organizations Section  
1251 Waterfront Place, Mezzanine  
Pittsburgh, PA 15222  
Telephone: (412) 463-2867  
[cmitchell@attorneygeneral.gov](mailto:cmitchell@attorneygeneral.gov)

Kim Ross Houser, Esq.  
[khouser@mshblaw.com](mailto:khouser@mshblaw.com)

**Re: Linesville Volunteer Fire Department, Inc.**

Dear Attorney Houser:

Thank you for your cooperation and for supplying this office with the requested documents.

At this time, based on the information that you provided to us, this office has no further requests and we have concluded our review. Should you have any questions or concerns, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Cory Mitchell".

Cory Mitchell  
Civil Investigator I



**LINESVILLE VOLUNTEER  
FIRE DEPARTMENT, INC.**

**2025 OPERATING BUDGET**

*FIRST READING: APRIL 3, 2025*

**LINESVILLE VOLUNTEER FIRE DEPARTMENT  
2025 OPERATING BUDGET**

<b>ANTICIPATED TOTAL REVENUE FOR FISCAL YEAR 2025:</b>	<b>\$37,400</b>
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<b>ANTICIPATED TOTAL EXPENDITURES FOR FISCAL YEAR 2025:</b>	<b>\$52,050</b>
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<b>ANTICIPATED OPERATIONAL NET FOR FISCAL YEAR 2025:</b>	<b>-\$14,650 (LOSS)</b>
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**LINESVILLE VOLUNTEER FIRE DEPARTMENT  
2025 OPERATING BUDGET**

**Summary of Revenues**

	<b>BUDGET 2025</b>
<b>GENERAL REVENUE</b>	
Bank Account Interest	\$400
General / Miscellaneous Donations	\$10,000
Fundraising Income	\$5,000
<b>TOTAL GENERAL REVENUE:</b>	<b>\$15,400</b>
<b>FIRE REVENUE</b>	
Fire Donations	\$10,000
Fire Billing	\$0
<b>TOTAL FIRE REVENUE:</b>	<b>\$10,000</b>
<b>AMBULANCE REVENUE</b>	
Ambulance Donations	\$7,000
Ambulance Billing	\$5,000
<b>TOTAL AMBULANCE REVENUE:</b>	<b>\$12,000</b>
<b>ANTICIPATED TOTAL REVENUE:</b>	
	<b>\$37,400</b>

**LINESVILLE VOLUNTEER FIRE DEPARTMENT  
2025 OPERATING BUDGET**

**Summary of Expenditures**

	<b>BUDGET 2025</b>
<b>GENERAL EXPENDITURES</b>	
Administration	\$1,000
Accounting	\$2,900
Bank Account Fees	\$50
Auditor / Tax Filing	\$1,000
Donation Solicitation	\$2,000
Scholarships	\$500
Electric	\$3,000
Natural Gas	\$2,000
Phone/Internet	\$3,000
Fire/Security System	\$1,600
Station Supplies	\$1,000
Building Repairs / Maintenance	\$1,000
Insurance Policies (Property/Crime/Portable Equipment/Liability)	\$8,000
<b>TOTAL GENERAL EXPENDITURES:</b>	<b>\$27,050</b>
<b>FIRE EXPENDITURES</b>	
Supplies	\$1,000
Equipment	\$5,000
Fuel	\$750
Vehicle Insurance	\$4,700
<b>TOTAL FIRE EXPENDITURES:</b>	<b>\$11,450</b>
<b>AMBULANCE REVENUE</b>	
ALS Assist Fees	\$5,000
Billing Services	\$2,000
Supplies	\$1,000
Maintenance	\$1,000
Fuel	\$750
Licensure Fees	\$300
Vehicle Insurance	\$3,500
<b>TOTAL AMBULANCE REVENUE:</b>	<b>\$13,550</b>
<b>ANTICIPATED TOTAL EXPENDITURES: \$52,050</b>	