

**MINUTES
BOROUGH COUNCIL
Reorganization Meeting
January 3, 2022**

The Reorganization meeting of the Linesville Borough Council was called to order at 7:02pm by Mayor David Hoogstad Sr.

ROLL CALL

President Kevin McGrath, Vice-President Michael Chance, Katie Wickert, Mike Heaney, Aaron Morrell, Mayor David Hoogstad Sr.

VISITORS PRESENT

Christopher Seeley, Kelly Conner, David Schaef

A **MOTION** was made by Katie Wickert and **SECONDED** by Mike Heaney to elect Kevin McGrath as President. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Mike Heaney and **SECONDED** by Aaron Morell to elect Michael Chance as Vice President. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Mike Heaney and **SECONDED** by Aaron Morell to elect Katy Wickert as President Pro-Tem. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Katie Wickert and **SECONDED** by Mike Heaney to appoint Kelly Conner to a 2-year term on Council. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Katie Wickert and **SECONDED** by Mike Heaney to appoint David Schaef to a 2-year term on Council. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

At this time, Mayor Dave Hoogstad swore in new members of Council – David Schaef and Kelly Conner - who had completed their Affidavit of Residency and signed their Oath of Office along with the Mayor signature.

A **MOTION** was made by Katie Wickert and **SECONDED** by David Schaef to appoint Steve Marwood as the Vacancy Board Chair. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by David Schaef and **SECONDED** by Mike Heaney to appoint Dan Whalen on the Linesville Municipal Authority. A verbal vote was taken and those

present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by David Schaef and **SECONDED** by Katie Wickert to appoint Amanda Harper as Zoning Officer. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made David Schaef and **SECONDED** by Katie Wickert to appoint David Hoogstad Sr. as Fire Dept. Board of Directors, Northwest Emergency Management as Emergency Management, Michael Chance as Deputy Emergency Management Local Coordinator and Kevin McGrath as his Assistant, and Kevin McGrath and David Hoogstad Sr. as the Representatives for Northwest EMA. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by David Schaef and **SECONDED** by Katie Wickert to appoint Clint Mattern as CPA as Auditor, Rabell Engineering-Lennon, Smith, Souleret as Engineer, Erie Bank and PLGIT as bank Depositories, Jeff Millin as Solicitor, Amanda Harper Secretary/Treasurer, the City of Meadville as Property Maintenance Code Official, Kevin McGrath as Public Works Director, Ron Harper as Deputy Fire Marshall, and LPJMA as sewage enforcement. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by David Schaef and **SECONDED** by Katie Wickert to appoint Amanda Harper as the Right to Know Officer. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Katie Wickert and **SECONDED** by David Schaef to set the meeting dates and times as listed and set committee meetings as Tuesday evenings as needed. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Katie Wickert and **SECONDED** by David Schaef to appoint John Beagle, Kevin Royal, and Ray Andel on the Linesville Pine Joint Sewer Authority. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A discussion began about the future of the Borough Hall building. Should we move the Borough office up to the new building, move it to a new central location, or demolish this building and rebuild in the same place. Katie states that she would like to see the Borough office remain centrally close to town and those in attendance pretty well agree. More information would be needed on pricing and locations.

The primary focus of 2022 seems to be a consensus of the water line replacements that are currently in motion.

Another focus for 2022 is the STMP program and having our Borough work in a more efficient way.

NIMS Training can be completed on the web at <https://training.fema.gov/nims>. The

NIMS program outlines basic training requirements for local government elected officials. Once completed, please turn in a copy of your certificate. You only need to complete these once so if you have done it before and have your prior certificate, please turn that in.

Also, you need to complete the State Ethics forms. They are due by May 1. Please complete and return soon.

January 28 and 29 there is a Elected Officials Boot Camp being held at the Pampered Palate in Saegertown. There is a lot of information to gain from this so if you would like to go, please let Amanda know so that she can get you registered.

Amanda also would like you to fill out the contact update form so that she has updated and correct information should she need to contact you for any reason. Thank you.

It was suggested to add a Secretary's Report to the agenda for the monthly meetings.

ADJOURNMENT

A **MOTION** was made by David Schaef and **SECONDED** by Kelly Conner to adjourn the monthly meeting. A verbal vote was taken and all those present voted **YES**. The meeting was **ADJOURNED** at 8:22pm.

Respectfully submitted,

Amanda Harper
Secretary/Treasurer