PUBLIC UTILITY ACTION OF ACCOUNTS

February 2023

PUBLIC UTILITY

DEPOSIT CHECKING #7700 ERIE (deposit only)

BEG.	26,228.21	
REV.	59,772.81	Total Deposits
INT	1.32	Interest
DISB.	63,164.68	52,032.60 to PU Prime, 1,334 to PLGIT Vehicle, 1,666 to PLGIT Water Tower, 2,584.48 to System Reserve, 5,547.61 to Debt Service
FEES	20.00	Remote Check Scanner
END	22,817.66	

PUBLIC UTILITY #2061 PLGIT CLASS (checking)

BEG.	51,964.26	
REV.	0.00	
INT	151.31	Interest
DISB.	34,137.06	Invoices paid
END	17,978.51	

PUBLIC UTILITY #2061 PLGIT PRIME (savings)

BEG.	29,599.55	
REV.	52,032.60	From Erie Bank
INT	227.13	Interest
DISB.	0.00	
END	81,859.28	

PUBLIC UTILITY WATER TOWER FUND #2103 PLGIT PRIME (savings)

BEG.	38,202.71	
REV.	1,666.00	From Erie Bank
INT	168.02	Interest
DISB.	0.00	
END	40,036.73	

PUBLIC UTILITY VEHICLE #2090 PLGIT PRIME (savings)

BEG.	2,098.60	
REV.	1,334.00	From Erie Bank
INT	9.09	Interest
DISB.	0.00	
END	3,441.69	

PETTY CASH

BEG.	50.00
REV.	0.00
DISB.	0.00
END	50.00

PERSONAL/VACATION HOURS

HARPER	VACATION HRS – 11.25 PERSONAL HRS – 143.25
HUNTER	VACATION HRS – 71.5 PERSONAL HRS – 44.75
JOHNSTON	VACATION HRS – 119 PERSONAL HRS – 168.5
MCGRATH	VACATION HRS – 57.75 PERSONAL HRS – 40
MEEDER	VACATION HRS – 72.5 PERSONAL HRS – 72

CURRENT PROJECTS ACTION OF ACCOUNTS
February 2023

DEPOSIT SAVINGS #4031 ERIE BANK DEBT SERVICE FEE ACCT.

BEG.	40,083.75	
REV.	5,547.61	From PU for Debt Service fees paid
INT	77.37	Interest
DISB.	1,761.95	To E. Erie St. PennVest payment
END	43,946.78	

ERIE BANK CHECKING #3138 EAST ERIE LEAD ABATEMENT

BEG.	1,761.95	
REV.	1,761.95	From Debt Service
DISB.	1,761.95	EDI Payments for PennVest
END	1,761.95	

ERIE BANK CHECKING #3146 SYSTEM IMPROVEMENTS PROJECT

BEG.	4,242.41	
REV.	515,098.44	From PennVEST
DISB.	515,133.50	Invoices paid and Interest payment
END	4,207.35	

Linesville Boro Public Utility
Paychecks for All Employees
February 2024

	Employee	Date	Num	Amount	Hours
Feb 24					
	Amanda Jolene M Harper	02/01/2024	3464	521.43	40.00
	Billy J Hunter	02/01/2024	3465	511.05	40.00
	Bryan M Langley	02/01/2024	3466	18.27	3.00
	Kevin H McGrath	02/01/2024	3468	689.98	41.00
	Robert H Johnston III	02/01/2024	3469	683.02	40.00
	Joshua J Meeder	02/01/2024	3467	650.62	40.00
	Amanda Jolene M Harper	02/08/2024	3477	521.41	40.00
	Billy J Hunter	02/08/2024	3478	511.04	40.00
	Joshua J Meeder	02/08/2024	3479	650.61	40.00
	Kevin H McGrath	02/08/2024	3480	664.95	40.00
	Robert H Johnston III	02/08/2024	3481	683.02	40.00
	Amanda Jolene M Harper	02/15/2024	3482	521.42	40.00
	Billy J Hunter	02/15/2024	3483	511.05	40.00
	Joshua J Meeder	02/15/2024	3484	650.63	40.00
	Kevin H McGrath	02/15/2024	3485	664.95	40.00
	Robert H Johnston III	02/15/2024	3486	720.09	41.50
	Amanda Jolene M Harper	02/22/2024	3511	521.42	40.00
	Billy J Hunter	02/22/2024	3510	511.06	40.00
	Joshua J Meeder	02/22/2024	3509	650.61	40.00
	Kevin H McGrath	02/22/2024	3513	778.85	47.00
	Robert H Johnston III	02/22/2024	3514	683.03	40.00
	Amanda Jolene M Harper	02/29/2024	3521	521.42	40.00
	Billy J Hunter	02/29/2024	3522	511.04	40.00
	Bryan M Langley	02/29/2024	3523	44.44	5.00
	Joshua J Meeder	02/29/2024	3524	754.53	44.50
	Kevin H McGrath	02/29/2024	3525	664.94	40.00
	Robert H Johnston III	02/29/2024	3526	990.69	53.00

Linesville Boro Public Utility
Check Detail
February through March 2024

Type	Num	Date	Name	Amount
Bill Pmt -Check	3518	02/22/2024	LPJMA	-100.00
Bill Pmt -Check	3519	02/22/2024	Wex	-88.26
Bill Pmt -Check	3520	02/22/2024	NATIONALFUEL	-291.29
Liability Check	3527	02/29/2024	Pennsylvania Dept. of Revenue	-259.32
Bill Pmt -Check	3528	03/07/2024	Pace Analytical Services	-137.20

1:27 PM
03/07/24

Linesville Boro Public Utility
Unpaid Bills Detail
As of March 7, 2024

	Balance
Armstrong Cable	122.25
HAGAN	143.05
PA One Call System, Inc.	0.50
PARURALWATER	485.00
PENELEC	1,641.72
Shafer Law Firm.	111.00

GF AND HWY AID ACTION OF ACCOUNTS
February 2024

GENERAL FUND

DEPOSIT #7693 ERIE BANK – General Fund (deposit only)

BEG	5,381.71	
REV	35,449.70	Total deposits
INT	0.86	Interest
DISB	32,931.50	30,263.50 to PLGIT Class, 1,334 to PLGIT Police Vehicle, 1,334 to GF Vehicle
FEES	20.00	Remote Deposit Machine fee
END	7,880.77	

GENERAL FUND #2045 PLGIT CLASS (checking)

BEG	54,816.96	
REV	38,263.50	8,000 from PRIME, 30,263.50 from Erie Bank
INT	121.55	Interest
DISB	63,511.32	Invoices paid
END	29,690.69	

GENERAL FUND #2045 PLGIT PRIME (savings)

BEG	71,686.23	
REV	0.00	
INT	292.74	Interest
DISB	8,000.00	To CLASS
END	63,978.97	

GENERAL FUND VEHICLE #2016 PLGIT PRIME (savings)

BEG	2,090.98	
REV	1,334.00	From Erie Bank
INT	9.06	Interest
DISB	0.00	
END	3,434.04	

POLICE VEHICLE #2032 PLGIT PRIME (savings)

BEG	35,931.97	
REV	1,334.00	From Erie Bank
INT	155.70	Interest
DISB	0.00	
END	37,421.67	

SYSTEM RESERVE - ERIE BANK CHECKING #1338

BEG.	7,852.69	
REV.	2,584.47	Cap Fees paid
INT	0.67	Interest
DISB.	5,437.00	To PLGIT Class
END	5,000.83	

SYSTEM RESERVE – PLGIT CLASS

BEG.	0.00	
REV.	21,000.00	From PRIME
INT	1.19	Interest
DISB.	20,526.01	LSSE Invoices paid
END	475.18	

SYSTEM RESERVE – PLGIT PRIME

BEG.	55,458.39	
REV.	5,437.00	From System Reserve Erie Bank
INT	189.60	Interest
DISB.	21,000.00	To PLGIT System Reserve CLASS for payment of LSSE Invoices
END	40,084.99	

LIQUID FUELS

PLGIT #2029 LIQUID FUELS PLGIT CLASS

BEG	1,956.93	
REV	0.00	
INTEREST	7.95	Interest
DISB	0.00	
END	1,964.88	

PLGIT #2029 LIQUID FUELS PLGIT PRIME

BEG	40,773.29	
REV	0.00	
INT	176.67	Interest
DISB	0.00	
END	40,949.96	

PETTY CASH

BEG	50.00
REV	0.00
DISB	0.00
ENDING	50.00

Linesville Borough
Check Detail
February 1 through March 7, 2024

Type	Num	Date	Name	Amount
Bill Pmt -Check	19787	02/22/2024	Linesville Public Utility System	-3,382.54
Bill Pmt -Check	19791	02/22/2024	WEX INC	-342.97
Bill Pmt -Check	19792	02/22/2024	National Fuel	-473.87
Bill Pmt -Check	19793	02/29/2024	Linesville Public Utility System	-4,218.74
Bill Pmt -Check	19795	03/07/2024	Linesville Public Utility System	-3,555.31

Linesville Borough
Unpaid Bills Detail
As of March 7, 2024

	Balance
Armstrong	312.42
AXON	207.00
CITY OF MEADVILLE	140.00
Conneaut Lake Regional Police Department	50.00
Jerry Boyd	500.00
Linesville Public Utility System	216.67
Penelec	1,370.76
SHAFER LAW FIRM, P.C.	111.00

Linesville Borough Liquid Fuels Fund
Check Detail
February 2024

Type	Num	Date	Name	Item	Account	Paid Amount

NONE

Linesville Borough Liquid Fuels Fund
Unpaid Bills Detail
As of March 7, 2024

Type	Date	Open Balance
TOTAL		

None

MINUTES

BOROUGH COUNCIL
February 13, 2024
MEETING CALLED TO ORDER 6:18 PM

ROLL CALL

President Kevin McGrath, Vice Present Michael Chance, Mike Heaney, Katie Wickert, Jeff Weimer, Greg Peters, Mayor David Hoogstad Sr., Solicitor Jeff Millin

ABSENT –

APPROVAL OF PREVIOUS MEETING MINUTES AND FINANCIAL REPORT

A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to approve the January 2, 2024 Organization minutes and Borough meeting minutes. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Greg Peters to approve the bills due for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert **SECONDED** by Jeff Weimer to approve the checks written for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED.** President Kevin McGrath abstained.

A **MOTION** was made by Katie Wickert and **SECONDED** by Mike Heaney to table the approval of the MIB Valuation for property evaluations in the amount of $225. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

CITIZEN CONCERNS

None.

POLICE REPORT

A police report was given by Chief Johnston.

A donation was made from the American Legion for AED's and to update the hard drives on the old computers for Conneaut Lake Ambulance.

An application is being put in for new body cameras.

ENGINEERS REPORT

A **MOTION** was made by Katie Wickert and **SECONDED** by Mike Heaney to approve Contract 2022-01 partial payment in the amount of $210,448.71. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Jeff Weimer to approve PennVEST payment request #7 in the amount of $240,636.12. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Katie Wickert and **SECONDED** by Mike Heaney to approve Contract 2022-01 Change order #1. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

SOLICITORS REPORT

FIRE BOARD REPORT
104 Fire calls for 2023
173 EMS calls for 2023
23 Fire Police calls for 2023 with 107 hours

SECRETARY REPORT
A **MOTION** was made by Mike Heaney and **SECONDED** by Katie Wickert to not apply any fees for use of the meeting room for voting being held on Tuesday April 23. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

UNFINISHED BUSINESS
A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to appoint Jim Moyer to the LPJMA board. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

The donation made by the Bair family for the police is to be used to cameras and safety. No overhead costs; and the donation for the Borough is to be used for streets and sidewalks. The trail property is 20' wide and to be on the East side of the property. This will run from the new trail to the southern end of Active Aging.

CORRESPONDENCE
None.

COMMITTEE REPORTS

ADMINISTRATIVE, POLICY AND PERSONNEL
Chairman – President Kevin McGrath, Vice President Michael Chance, Mayor Dave Hoogstad Sr

A Police Committee has been appointed to include Jeff Weimer as Chairperson, Greg Peters, and Katie Wickert. They will make a time to meet during the day.

PUBLIC UTILITIES
Chairman-David Schaef, Kelly Conner, Katie Wickert

The Operation and Maintenance plan has been completed and needs signed by committee members.
The off-site response plan has been completed and needs signed by committee members.
The Emergency Response plan has been completed and needs signed by committee members.
The Drought plan has been completed and needs signed by committee members.
The Annual Tier II report has been submitted for hazardous chemicals.

A **MOTION** was made by Jeff Weimer and **SECONDED** by Greg Peters to purchase a 264 bin storage cabinet in the amount of $2,429 plus shipping $434.95 for a total of $2,863.95 from Global Industries. Line Item Reserve 449.600. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to to purchase a camera system to monotr drop box activated up to $300 from PU 405.250. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Jeff Weimer to purchas a 48x20 storm pipe for gate on N. Water Street in the amount of $1,560.00 from PU 449.555. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to approve Kevin to attend the PRWA conference from 3/18 – 3/21 and Billy to attend from 3/18 – 22 at Penn State for $375 per person and $114 per night for rooms. Line item PU 449.460. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Jeff Weimer to approve Billy to take the certification test again at the PRWA Conference. Line item PU 449.460. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to purchase a duct rodder - 400 foot for $1,821.94. line-item PU 449.600. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Jeff Weimer to pay Atlantic Underwater Services for the inspection of the water tower in the amount of $1900. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A meter valve was repaired at 101 S. Church street – material cost $143.83 and 2 man hours. The valve started leaking after meter change.

STREETS AND SIDEWALK BUILDING PROPERTY
Chairman-Mike Heaney, Michael Chance

A **MOTION** was made by Katie Wickert and **SECONDED** by Jeff Weimer to adopt Resolution 2024-4 to participate in the joint seal coat program. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to submit core work at Merry Drive, Walker, McHale Drive, S. Pymatuning, Phoenix Alley, E. Franklin St., South St., West Pine, Beach, S. Church, Jefferson, and W. Franklin St. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

OPTIONAL WORK : N. Church, Stratton, McLane, Wallace Ave beside the firehall, and Penn Street in front of the firehall.

A **MOTION** was made by Katie Wickert and **SECONDED** by Greg Peters to appoint Kevin McGrath as delegate and Mike Heaney as alternate for the joint seal oat program. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Jeff Weimer to move $10,000 from Liquid Fuels line item 436.000 to 438.000. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to approve purchase of 15x100 storm drainpipe from Consolidated Construction for North Water Street in the amount of $950. Line item LQF 436.000. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Mike Heaney to approve purchase of street name signs including for all post, ground socket and hardware needed for all Borough owned streets except Wallace Ave at Penn, Conneaut at Penn, and Wallace at Conneaut for a total of $6,300. Line item LQF 438.000. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

A **MOTION** was made by Katie Wickert and **SECONDED** by Greg Peters to do an assessment for structural mechanical and electrical. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

The Co-Stars Salt participation has been completed for 60 tons for 24/25 winter season.

REVITALIZATION, GRANTS, PARKS AND RECREATION

Chairman-Katie Wickert, Kelly Conner

The new zoning ordinance is moving forward smoothly. The Planning Commission will be attending the March work session to go over the progress.

A **MOTION** was made by Jeff Weimer and **SECONDED** by Greg Peters to apply for a park/recreation planning grant for Bunday Park. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.** Katie Wickert abstains due to employment with DCED.

FINANCE

Chairman-Kevin McGrath, Michael Chance, Mike Heaney

BI-CENTENNIAL COMMITTEE

Chairman – Katie Wickert, Sequoia Whitmer, Kelly Conner

A **MOTION** was made by Katie Wickert and **SECONDED** by Jeff Weimer to submit a permit application to PennDOT to close Route 6 for the Bicentennial Celebration on Saturday Sept 21, 2024. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED.**

PROPERTY MAINTENANCE

Written report was given.

NEW BUSINESS

For the April 18th Crawford County Boroughs Association meeting we will be the host. We need to decide a place to hold the meeting dinner for up to $20 per plate which includes drinks and gratuity. Russel's is the first choice and Crooked Paddle is the second choice.

ANNOUNCEMENTS

ADJOURNMENT

A **MOTION** was made by Greg Peters and **SECONDED** by Mike Heaney to adjourn the monthly meeting. A verbal vote was taken and all those present voted **YES**. The meeting was **ADJOURNED** at 7:59pm.

Respectfully submitted,

Amanda Harper

Amanda Harper
Secretary/Treasurer
Linesville Borough

February 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Amanda : 8a-4p ; Billy : 6:37a-3:38p Kevin : 6:37a-4:16p Rob : 8:30a-6p Josh : 4p-12a	2 Amanda : 8a-4p Billy : 6:39a-3:41p Kevin : 6:27a-3:41p Rob : 10:30a-5p Josh : 4:30p-12:30a	3 Josh : 3:30p-5:30a Billy : check water
4 Josh : 2p-4p Billy : check water	5 Amanda : 8a-4p ; 6:30p-8:30p Billy : 6:42a-3:36p Kevin : 6:23a-3:36p Rob : 9 - 5p	6 Amanda : 8a-4p Billy : 9:34a-4:02p Kevin : 6:29a-4:02p Rob : 8:30a-4:30p	7 Amanda : 8a-4p Billy : 6:40a-3:30p Kevin : 6:24a-8:30a;10a-2:55p Rob : 8:30a-4:30p Josh : 1p-9p	8 Amanda : 8a-4p Billy : 6:37a-3:30p Kevin : 6:34a-2:37p Rob : 8:30a-5:30p Josh : 4:30p-12:30a	9 Amanda : 8a-4p—Class Billy : 6:27a-3:03p Kevin : 6:37a-3:03 Rob : 8:30a-2:30p Josh : 4p-12a	10 Billy : 8:56a-11:37a/check water Josh : 3:30p-8:30p
11 Billy : check water Josh : 4p-12a	12 Amanda : 8a-4p Billy : 6:35a-3:36p Kevin : 6:30a-3:36p Rob : 8:30a-2:30p Josh : 7a-6p	13 Amanda : 8a-4p Billy : 8:30a-3:37p Kevin : 6:28a-3:37 Rob : 8:30a-9p Josh :	14 Amanda : 8a-4p Billy : 6:35a-3:41p Kevin : 6:27a-3:41p Rob : 8:30a-4:30p Josh :	15 Amanda : 8a-4p Billy : Off Kevin : 6:33a-4:31 Rob : 8:30a-4:30p Josh : 4p-12a	16 Amanda : 8a-4p Billy : 6:37a-3:34p Kevin : 6:35a-3:34p Rob : 8:30a-4:30p Josh : 4p-12a	17 Josh : 8:30a-12:30p Billy : 5:01a-8a Kevin : 4:30a-8a
18 Billy : Check water and Salt	19 Amanda : Holiday Billy : Holiday Kevin : 6:33a-3:30p Rob : Holiday	20 Amanda : 8a-4p Billy : 8:30a-4:04p Kevin : 6:28a-4:46p Rob : 8:30a-4:30p	21 Amanda : 8a-4p Billy : 6:58a-3:30p Kevin : 6:33a-4:16p Rob : 8:30a-4:30p Josh : 5p-1a	22 Amanda : 8a-4p Billy : 6:26a—3:36p Kevin : 6:32a-3:36p Rob : 8:30a-4:30p Josh : 4p-12a	23 Amanda : 8a-4p Billy : 6:39a-2:40p Kevin : 6:30a-2:40p Rob : 8:30a-4:30p Josh : 6p-12a	24 Rob : 11p-3:30a Josh : 1p-3:30a Billy : Check water
25 Rob : 11 - 5:30p Josh : 11a-5:30p Bryan : 11a-4p Billy : Check water	26 Amanda : 8a-4p Billy : 6:38a-3:17p Kevin : 6:26a-3:17p Rob : 8:30a-4:30p	27 Amanda : 8a-4p Billy : 8:30a-3:34p Kevin : 6:32a-3:52p Rob : 8:30a-4:30p	28 Amanda : 8a-4p Billy : 6:37a-3p Kevin : 6:31a-3:32 Rob : 8:30a-4:30p Josh : 10:30a-8p	29 Amanda : 8a-4p Billy : 6:35a-3:30p Kevin : 6:30a-4:07p Rob : 8:30a-4:30p Josh : 11:30a-7:30p		