

PUBLIC UTILITY ACTION OF ACCOUNTS
April 2023

PUBLIC UTILITY

DEPOSIT CHECKING #7700 ERIE (deposit only)

BEG.	13,779.92	
REV.	59,150.33	Total Deposits
INT	1.05	Interest
DISB.	61,792.24	38,115.37 to PU Class, 9,235 to PU Prime, 1,761.95 to E. Erie for PennVEST 1,334 to PLGIT Vehicle, 1,666 to PLGIT Tower, 1,328.49 to System Reserve, 8,351.43 to Debt Service
FEES	20.00	Remote Check Scanner
END	11,119.06	

PUBLIC UTILITY #2061 PLGIT CLASS (checking)

BEG.	36,160.74	
REV.	38,115.37	From Erie Bank
INT	165.40	Interest
DISB.	34,809.85	Invoices paid
END	39,631.66	

PUBLIC UTILITY #2061 PLGIT PRIME (savings)

BEG.	82,236.45	
REV.	9,235.00	From Erie Bank
INT	367.79	Interest
DISB.	0.00	
END	91,839.24	

PUBLIC UTILITY WATER TOWER FUND #2103 PLGIT PRIME (savings)

BEG.	41,054.20	
REV.	1,666.00	From Erie Bank
INT	185.44	Interest
DISB.	0.00	
END	42,072.64	

PUBLIC UTILITY VEHICLE #2090 PLGIT PRIME (savings)

BEG.	4,126.28	
REV.	1,334.00	From Erie Bank
INT	20.88	Interest
DISB.	0.00	
END	4,814.16	

PETTY CASH

BEG.	50.00
REV.	0.00
DISB.	0.00
END	50.00

PERSONAL/VACATION HOURS

HARPER	VACATION HRS – 0 PERSONAL HRS – 130.5
HUNTER	VACATION HRS – 70.75 PERSONAL HRS – 44.75
JOHNSTON	VACATION HRS – 105.5 PERSONAL HRS – 168.5
MCGRATH	VACATION HRS – 57.75 PERSONAL HRS – 40
MEEDER	VACATION HRS – 68 PERSONAL HRS – 72.5

CURRENT PROJECTS ACTION OF ACCOUNTS
April 2023

DEPOSIT SAVINGS #4031 ERIE BANK DEBT SERVICE FEE ACCT.

BEG.	52,325.80	
REV.	8,351.43	From PU for Debt Service fees paid
INT	107.31	Interest
DISB.	1,761.95	To E. Erie St. PennVest payment
END	59,022.59	

ERIE BANK CHECKING #3138 EAST ERIE LEAD ABATEMENT

BEG.	1,761.95	
REV.	1,761.95	From Debt Service
DISB.	1,761.95	EDI Payments for PennVest
END	1,761.95	

ERIE BANK CHECKING #3146 SYSTEM IMPROVEMENTS PROJECT

BEG.	4,041.87	
REV.	421,485.85	From PennVEST
DISB.	421,577.69	Invoices paid and Interest payment
END	3,950.03	

10:37 AM
05/13/24

Linesville Boro Public Utility
Unpaid Bills Detail
As of May 13, 2024

	<u>Balance</u>
Highmark	922.83
L/B Water Service, Inc.	2,130.02
MATTERN CPA, LLC	117.84
MEIT	36.82
MELZER'S FUEL SERVICE	575.70
NATIONALFUEL	108.46
Pace Analytical Services	125.60
PENELEC	1,490.13

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Linesville Boro Public Utility
Check Detail
April 2024

Type	Num	Date	Name	Original Amount
Liability Check	3603	04/11/2024	Pennsylvania Dept. of Revenue	-244.65
Bill Pmt -Check	3606	04/11/2024	MELZER'S FUEL SERVICE	-919.51
Bill Pmt -Check	3607	04/11/2024	Shafer Law Firm.	-203.50
Bill Pmt -Check	3615	04/19/2024	PMRS	-750.00
Bill Pmt -Check	3616	04/22/2024	PSAB UC PLAN	-1,382.72
Bill Pmt -Check	3617	04/22/2024	Commonwealth of PA, DEP	-290.00
Liability Check	3620	04/22/2024	HAB-EIT	-515.96
Liability Check	EFT	04/23/2024	United States Treasury - FICA	-4,780.52
Liability Check	3618	04/23/2024	PA UC FUND	-164.69
Bill Pmt -Check	3621	04/24/2024	Commonwealth of PA, DEP	-60.00
Bill Pmt -Check	3622	04/24/2024	VISA	-2,033.54
Bill Pmt -Check	3623	04/24/2024	Pace Analytical Services	-1,334.00
Bill Pmt -Check	3630	04/26/2024	RON RONCAGLIONE	-367.50

Linesville Boro Public Utility Paychecks for All Employees

April 2024

Employee	Date	Num	Amount	Hours
Apr 24				
Amanda Jolene M Harper	04/02/2024	3581	548.26	40
Billy J Hunter	04/02/2024	3582	511.04	40
Joshua J Meeder	04/02/2024	3583	650.63	40
Kevin H McGrath	04/02/2024	3584	664.94	40
Robert H Johnston III	04/02/2024	3585	683.04	40
Amanda Jolene M Harper	04/11/2024	3597	516.58	40
Billy J Hunter	04/11/2024	3598	511.05	40
Bryan M Langlely	04/11/2024	3599	70.63	7
Joshua J Meeder	04/11/2024	3600	650.60	40
Kevin H McGrath	04/11/2024	3601	770.50	46.5
Robert H Johnston III	04/11/2024	3602	723.75	42.5
Amanda Jolene M Harper	04/18/2024	3608	526.41	40
Billy J Hunter	04/18/2024	3609	525.36	40.75
Bryan M Langlely	04/18/2024	3610	188.44	16
Joshua J Meeder	04/18/2024	3611	650.62	40
Kevin H McGrath	04/18/2024	3612	664.93	40
Robert H Johnston III	04/18/2024	3613	683.02	40
Scott W Kiehlmeier	04/18/2024	3614	55.19	5
Amanda Jolene M Harper	04/25/2024	3625	526.43	40
Billy J Hunter	04/25/2024	3626	535.22	41.25
Joshua J Meeder	04/25/2024	3627	650.62	40
Kevin H McGrath	04/25/2024	3628	786.21	45
Robert H Johnston III	04/25/2024	3629	683.03	40

GF AND HWY AID ACTION OF ACCOUNTS

April 2024

GENERAL FUND

DEPOSIT #7693 ERIE BANK – General Fund (deposit only)

BEG	26,569.23	
REV	17,673.56	Total deposits, 29,270.33 from Comm. Of PA for Liquid Fuels
INT	0.61	Interest
DISB	36,381.34	30767.51 to PLGIT Class, 1,334 to Police Veh, 1,334 to GF Veh, 2,945.83 to PU for water payments
FEES	20.00	Remote Deposit Machine fee
END	7,842.06	

GENERAL FUND #2045 PLGIT CLASS (checking)

BEG	17,551.79	
REV	30,767.51	
INT	85.35	Interest
DISB	34,778.29	Invoices paid
END	13,626.36	

GENERAL FUND #2045 PLGIT PRIME (savings)

BEG	64,273.76	
REV	0.00	
INT	285.31	Interest
DISB	0.00	
END	64,559.07	

GENERAL FUND VEHICLE #2016 PLGIT PRIME (savings)

BEG	4,115.68	
REV	1,334.00	From Erie Bank
INT	20.83	Interest
DISB	0.00	
END	5,470.51	

POLICE VEHICLE #2032 PLGIT PRIME (savings)

BEG	38,259.91	
REV	1,334.00	From Erie Bank
INT	172.40	Interest
DISB	0.00	
END	39,766.31	

SYSTEM RESERVE - ERIE BANK CHECKING #1338

BEG.	8,364.02	
REV.	1,328.49	Cap Fees paid
INT	0.54	Interest
DISB.	0.00	
END	9,693.05	

SYSTEM RESERVE - PLGIT CLASS

BEG.	477.24	
REV.	0.00	
INT	2.00	Interest
DISB.	0.00	
END	479.24	

SYSTEM RESERVE - PLGIT PRIME

BEG.	40,269.68	
REV.	0.00	
INT	178.76	Interest
DISB.	0.00	
END	40,448.44	

LIQUID FUELS

PLGIT #2029 LIQUID FUELS PLGIT CLASS

BEG	1,973.40	
REV	1029.63	
INTEREST	7.13	Interest
DISB	950.00	
END	2053.03	

PLGIT #2029 LIQUID FUELS PLGIT PRIME

BEG	70,522.16	
REV	0.00	From Commonwealth of PA for LQF
INT	312.29	Interest
DISB	1,022.50	
END	69,811.95	

PETTY CASH

BEG	50.00
REV	0.00
DISB	0.00
ENDING	50.00

10:34 AM
05/13/24

Linesville Borough
Unpaid Bills Detail
As of May 13, 2024

	<u>Balance</u>
Highmark	922.85
MEIT	36.84
National Fuel	414.47
Penelec	1,309.56
State Workers' Insurance Fund	867.00

11:42 AM
05/09/24

Linesville Borough
Check Detail
April 2024

Bill Pmt -Check	19834	04/11/2024	Linesville Public Utility System	-3,876.05
Bill Pmt -Check	19835	04/18/2024	Linesville Public Utility System	-3,654.96
Bill Pmt -Check	19837	04/19/2024	PMRS	-750.00
Bill Pmt -Check	19836	04/24/2024	VISA	-1,346.23
Bill Pmt -Check	19838	04/24/2024	State Workers' Insurance Fund	-867.00
Bill Pmt -Check	19839	04/25/2024	Johnson Consulting	-1,349.06
Bill Pmt -Check	19840	04/25/2024	Linesville Public Utility System	-3,287.03

Linesville Borough Liquid Fuels Fund
Check Detail
April 2024

Type	Num	Date	Name	Original Amount
Bill Pmt -Check	1795	04/11/2024	Consolidated Products	-950.00
Bill Pmt -Check	1796	04/24/2024	Sadsbury Township	-28.87
Bill Pmt -Check	1797	04/26/2024	R.J. Roncaglione	-1,022.00

MINUTES

BOROUGH COUNCIL

April 9, 2024

MEETING CALLED TO ORDER 7:00 PM

ROLL CALL

President Kevin McGrath, Vice Present Michael Chance, Mike Heaney, Greg Peters, Jeff Weimer, Kelly Conner, Barry Chapin, Mayor David Hoogstad Sr., Solicitor Jeff Millin

A **MOTION** was made by Mike Heaney and **SECONDED** by Jeff Weimer to add to the agenda a motion to fill the open seat on Council. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Mike Heaney and **SECONDED** by Greg Peters to appoint Barry Chapin to fill the open seat on Council. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

POLICE REPORT

A police report was given by Chief Johnston.

APPROVAL OF PREVIOUS MEETING MINUTES AND FINANCIAL REPORT

A **MOTION** was made by Michael Chance and **SECONDED** by Mike Heaney to approve the March 2024 Borough meeting minutes as corrected to show Katie Wickert making the motion to adjourn the meeting and not Greg Peters. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Michael Chance and **SECONDED** by Jeff Weimer to approve the bills due for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Michael Chance **SECONDED** by Mike Heaney to approve the checks written for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**. President Kevin McGrath abstained.

CITIZEN CONCERNS

A mosquito concern was brought to the attention of the Council by Rita Marwood. There is a significant amount of mosquitos especially in the very wet areas and they need to be sprayed. Kevin McGrath states that Mercer County is in charge of the mosquito spraying and Rita requests that they are contacted to get the process started for spraying in Linesville.

ENGINEERS REPORT

A **MOTION** was made by Mike Heaney and **SECONDED** by Greg Peters approve Konzel partial payment request 9 in the amount of \$395,148.59. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Michael Chance and **SECONDED** by Greg Peters PennVEST payment request 9 in the amount of \$429,407.50. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Mike Heaney and **SECONDED** by Greg Peters approve DCED payment request 1 in the amount of \$148,117.50. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

SOLICITORS REPORT

SECRETARY REPORT

Amanda Harper and Michael Chance received the Certified Boroughs Official title and will be presented at the Boroughs Conference Tuesday June 4, 2024.

A **MOTION** was made by Greg Peters and **SECONDED** by Kelly Conner to approve payment for Amanda Harper and Michael Chance to attend the Tuesday day and luncheon to accept their Certified Borough Officials certificates and payment for mileage. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to amend the January 2 meeting minutes to reflect that Greg Peters was appointed onto Council. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

FIRE BOARD REPORT

Dave Hoogstad Sr. brings to Council that there are some concerns with the fire department administration and states that he suggests that Council request a monthly treasurers report from the fire department because there is a shadow of doubt surrounding depleting funds. Dave states that the treasurer does not provide the department membership with any kind of report and the bills paid are just written down. When asked who the treasurer is Dave answers Vicki Harper is treasurer and Chuck Robinson is President. Dave states that there is no information on where money that comes in from the ambulance is shown and he knows there are CD's at the bank but again there is no information on how much is in the CD's. It is noted that Conneautville Fire Department provides a report to Conneaut Township Supervisors.

A **MOTION** was made by Michael Chance and **SECONDED** by Jeff Weimer to send a letter to the Linesville Fire Department requesting a monthly treasurers report be sent to the Borough Council retroactive to January 1, 2024. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

UNFINISHED BUSINESS

None.

CORRESPONDENCE

A **MOTION** was made by Kelly Conner and **SECONDED** by Michael Chance to close S Pymatuning St for the Bairs Annual Cruise on May 18th from LA Auto to St. Philips parking lot and Franklin St at Mercer St. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

COMMITTEE REPORTS

ADMINISTRATIVE, POLICY AND PERSONNEL

Chairman – President Kevin McGrath, Vice President Michael Chance, Mayor Dave Hoogstad Sr

A **MOTION** was made by Jeff Weimer and **SECONDED** by Michael Chance to award the IT contract to Hagan. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Michael Chance and **SECONDED** by Greg Peters to appoint Gary Johnson as Zoning Officer. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Michael Chance and **SECONDED** by Greg Peters get quote from Barr's Insurance for the workers comp, liability, and property. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

PUBLIC UTILITIES

Chairman- Kelly Conner, Barry Chapin

Billy Hunter passed his water certification testing and just needs a background check and he will be a certified operator.

Kevin and Billy will be starting to do the hydrovacating.

STREETS AND SIDEWALK BUILDING PROPERTY

Chairman-Mike Heaney, Michael Chance

A **MOTION** was made by Greg Peters and **SECONDED** by Mike Heaney to have Dresnek Disposal do a townwide cleanup day on May 4 from 8a-12p in the Borough parking lot. The cost is \$1800 per truck. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

REVITALIZATION, GRANTS, PARKS AND RECREATION

Kelly Conner, Barry Chapin

Street cleaning will be being done. There will be 6 community service guys here to assist with the street cleaning.

FINANCE

Chairman-Kevin McGrath, Michael Chance, Mike Heaney

PROPERTY MAINTENANCE

Written report was given.

A **MOTION** was made by Greg Peters and **SECONDED** by Mike Heaney to appoint Richard Swihart for Property Maintenance at \$17.50/hr and to send a termination letter to Meadville City. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

POLICE COMMITTEE

Chairman - Jeff Weimer, Greg Peters, and Barry Chapin

BI-CENTENNIAL COMMITTEE

Chairman - Sequoia Whitmer, Kelly Conner

NEW BUSINESS

None.

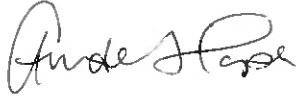
ANNOUNCEMENTS

A reminder that the CC Boroughs Association dinner is at the Crooked Paddle on 4/18/24. The doors open at 6pm and dinner will be served at 6:30pm.

ADJOURNMENT

A **MOTION** was made by Michael Chance and **SECONDED** by Mike Heaney to adjourn the monthly meeting. A verbal vote was taken and all those present voted **YES**. The meeting was **ADJOURNED** at 8:15pm.

Respectfully submitted,



Amanda Harper
Secretary/Treasurer
Linesville Borough

MINUTES
BOROUGH COUNCIL WORK SESSION
April 9, 2024
Time: 6:00pm

IN ATTENDANCE

President Kevin McGrath, Vice-President Michael Chance, Mike Heaney, Greg Peters, Jeff Weimer,

ABSENT – Kelly Conner, Mayor David Hoogstad Sr.

VISITORS

Jane Smith – Tribune, Will Graham, Billy Hunter, David Schaefer, Rita Marwood

DISCUSSION

After roll call for the meeting, Barry Chapin needs to be appointed to fill the vacant position for the remainder of the term.

The January meeting minutes need to be amended to show Greg Peters being appointed on Council.

Gary Johnson has placed interest in becoming the Borough's zoning officer at \$40 per hour on as a W-2 based employee and mileage at the prevailing IRS rate.

Chad Wagner from Barr's Insurance would like to present quotes for liability, property, and workers comp for next months meeting.

May 4th from 8am-12pm will be a townwide cleanup day with Dresnek Disposal. They will charge \$1800 for a full truck. We will just need to get a list of items they will not accept.

Respectfully Submitted,



Amanda Harper
Linesville Borough
Secretary/Treasurer

April 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
	1 Amanda: 8a-4p Billy: 8a-2a-5p Kevin: 8a-5a-5p Rob: 8a-4-8p	2 Amanda: vac Billy: 8a-4-8p Kevin: 8a-5a-5p Rob: 8a-4-8p Josh: 10:30a-4:30p	3 Amanda: vac Billy: 8:30a-1:05p Kevin: 8:31a-2:22p Rob: 8:30a-4:30p Josh: 10a-5:30p	4 Amanda: vac Billy: 8:32a-3:22p Kevin: Rob: 8:30a-4:30p Josh: 4:30p-12:30a	5 Amanda: vac Billy: 8:33a-3:12p Kevin: Rob: Solar Eclipse Day Josh: 10:30a-6:30p	6 Scott: 7p-12a	
7	8 Amanda: 8a-11:30a (eclipse) Billy: eclipse day, check water Kevin: 8:05a-1:05a (eclipse) Rob: 8:30a-4:30p Josh: 11:30a-7:30p	9 Amanda: 8a-4p-6:30p Billy: 8:11a-4:16p Kevin: 8:01a-5:19p Rob: 8:30a-10:30p Josh: Eclipse day	10 Amanda: 8a-9a-1:30p-7p Billy: 8:32a-5:31p Kevin: 8:23a-5:31p Rob: 8:30a-5p Josh: 1:30p-9:30p	11 Amanda: Billy: 8:32a-5:30p Kevin: 8:33a-4:33p Rob: 8:30a-4:30p Josh:	12 Amanda: Billy: 8:32a-5:30p Kevin: 8:32a-5:30p Rob: 8:30a-4:30p Josh:	13 Josh: 9a-5p Rob: Training Billy: Check water Program: Training	14 Josh: 9a-5p Rob: Training Billy: Check water Program: Training
14	15 Amanda: 8a-4p Billy: 8:33a-5:32p Kevin: 8:32a-5:32p Rob: Scott: 8:45a-1:45a	16 Amanda: 8a-4p Billy: 8:32a-5:32p Kevin: 8:32a-5:32p Rob: 8:30a-4:30p Josh:	17 Amanda: 8a-4p Billy: 8:33a-5:31p Kevin: 8:32a-2:22p Rob: 8:30a-4:30p Josh: 10a-6p	18 Amanda: 8a-1:15p Billy: 8:33a-5:31p Kevin: 8:34a-5:31p Rob: 8:30a-4:30p Josh: 4p-12a	19 Amanda: 8a-4p Billy: 8:32a-5:31p Kevin: 8:32a-5:31p Rob: 8:30a-4:30p Josh: 4p-12a	20 Josh: 4p-12a Kevin: callout to inspect new water line Billy: Check water	20 Josh: 4p-12a Kevin: callout to inspect new water line Billy: Check water
21 Josh: 2p-8p Billy: Check water	22 Amanda: 8a-4p Billy: 8:33a-5:32p Kevin: 8:33a-5:32p Rob: 8:30a-4:30p Josh:	23 Amanda: 8a-4p Billy: 8:32a-5:32p Kevin: 8:33a-5:32p Rob: 8:30a-4:30p Josh:	24 Amanda: 8a-4p Billy: 8:33a-5:32p Kevin: 8:33a-5:32p Rob: 8:30a-4:30p Josh: 10:30a-6:30p	25 Amanda: 8a-4p Billy: 8:32a-5:32p Kevin: 8:33a-5:32p Rob: 8:30a-4:30p Josh:	26 Amanda: 8a-4p Billy: 8:32a-5:32p Kevin: 8:33a-5:32p Rob: 8:30a-4:30p Josh: 1:30p-6:30p	27 Josh: 5p-11:30p Billy: Check water	
28 Josh: 1p-11:30p Billy: Check water	29 Amanda: 8a-4p Billy: 8:32a-5:32p Kevin: 8:33a-5:32p Rob: 8:30a-4:30p Josh:	30 Amanda: 8a-4p Billy: 8:32a-5:32p Kevin: 8:33a-5:32p Rob: 8:30a-4:30p Josh:					