

LINESVILLE BOROUGH COUNCIL

November 12, 2024 AGENDA

All items and subjects listed on the agenda are subject to discussion, motion, and vote.

Work Session at 6:00pm prior to the meeting at 7:00pm – Planning Commission Zoning Ordinance Review

PRAYER AND PLEGE OF ALLEGIANCE

ROLL CALL

President Kevin McGrath____, Vice-President Michael Chance____, Kelly Conner____, Mike Heaney____, Barry Chapin _____, Jeff Wiemer _____, Greg Peters _____, Mayor Dave Hoogstad Sr._____, Solicitor Jeff Millin _____

PREVIOUS MEETING MINUTES

- *MOTION to approve October meeting minutes*

FINANCIAL REPORT

- *MOTION to approve bills due for General Fund, Public Utility and Liquid Fuels*
- *MOTION to approve checks written for General Fund, Public Utility and Liquid Fuels*

CITIZEN CONCERNS

POLICE REPORT

- *MOTION to approve additional personnel for the Tractor Parade*

ENGINEERS REPORT

- *2020 Water System Improvements*
 - *Konzel 22-01 Partial Payment No.16 in the Amount of \$236,517.72*
 - *Konzel 22-02 Partial Payment No.7 in the Amount of \$18,250.00*
 - *PENNVEST Payment Request No. 16 in the Amount of \$256,302.00*
- *Borough Tractor Upgrade Project*
 - *Resolution to Apply in the Amount of \$150,000.00*

SOLICITORS REPORT

FIRE BOARD REPORT

UNFINISHED BUSINESS

CORRESPONDENCE

COMMITTEE REPORTS

ADMINISTRATIVE, POLICY AND PERSONNEL

Chairman-President Kevin McGrath, Vice-President Michael Chance, Mayor-Dave Hoogstad Sr.

PUBLIC UTILITIES

Chairman- Greg Peters, Kelly Conner

STREETS, SIDEWALKS AND BUILDING PROPERTY

Chairman-Mike Heaney, Michael Chance, Jeff Weimer

GRANTS, REVITALIZATION, PARKS AND RECREATION

Chairman- Kelly Conner

FINANCE

Chairman Michael Chance, Mike Heaney, Kelly Conner

- *Next budget meeting – November 19 @ 6pm*

POLICE

Chairman - Jeff Weimer, Greg Peters, Barry Chapin

PROPERTY MAINTENANCE

ZONING OFFICER REPORT

Gary Johnson

- *MOTION to refer the zoning ordinance to the County planning commission for review and comment*

NEW BUSINESS

ANNOUNCEMENTS

ADJOURNMENT

- *MOTION to adjourn.*

PUBLIC UTILITY ACTION OF ACCOUNTS

October 2024

PUBLIC UTILITY

DEPOSIT CHECKING #7700 ERIE (deposit only)

BEG.	20,966.98	
REV.	54,348.68	
INT	1.43	Interest
DISB.	58,872.55	667 to PLGIT Vehicle, 833 to Water Tower, 42,464.24 to PLGIT class 1,544.88 to System Reserve, 10,363.43 to Debt Service
FEES	20.00	Remote Check Scanner
END	16,424.54	

PUBLIC UTILITY #2061 PLGIT CLASS (checking)

BEG.	29,596.13	
REV.	45,464.24	From Erie Bank
INT	87.00	Interest
DISB.	69,555.43	Invoices paid
END	5,591.94	

PUBLIC UTILITY #2061 PLGIT PRIME (savings)

BEG.	77,540.06	
REV.	0.00	
INT	328.16	Interest
DISB.	0.00	
END	77,868.22	

PUBLIC UTILITY WATER TOWER FUND #2103 PLGIT PRIME (savings)

BEG.	44,559.68	
REV.	833.00	
INT	188.58	Interest
DISB.	0.00	
END	45,581.26	

PUBLIC UTILITY VEHICLE #2090 PLGIT PRIME (savings)

BEG.	7,613.92	
REV.	667.00	
INT	32.22	Interest
DISB.	0.00	
END	8,313.14	

PETTY CASH

PTO

VACATION

BEG.	50.00		Rob Johnston	161.5	0
REV.	0.00		Kevin McGrath	130.5	91
DISB.	0.00		Josh Meeder	67.5	21
			Amanda Harper	136.5	18.75
END	50.00		Billy Hunter	35	0

PUBLIC UTILITY ACTION OF ACCOUNTS

September 2024

PUBLIC UTILITY

DEPOSIT CHECKING #7700 ERIE (deposit only)

BEG.	38,961.86	
REV.	59,812.71	
INT	1.75	Interest
DISB.	77,789.34	1,334 to PU Vehicle, 1,666 to Water Tower, 55,073 to PLGIT class 2,323.45 to System Reserve, 17,392.89 to Debt Service
FEES	20.00	Remote Check Scanner
END	20,966.98	

PUBLIC UTILITY #2061 PLGIT CLASS (checking)

BEG.	21,594.02	
REV.	80,073.00	From Erie Bank
INT	79.35	Interest
DISB.	72,150.24	Invoices paid, 25,000 transfer to PRIME
END	29,596.13	

PUBLIC UTILITY #2061 PLGIT PRIME (savings)

BEG.	102,141.45	
REV.	0.00	
INT	398.61	Interest
DISB.	25,000.00	
END	77,540.06	

PUBLIC UTILITY WATER TOWER FUND #2103 PLGIT PRIME (savings)

BEG.	43,702.98	
REV.	2,693.30	1,666 From Erie Bank, 839.10 from Water Tower Class
INT	188.20	Interest
DISB.	0.00	
END	44,559.68	

PUBLIC UTILITY VEHICLE #2090 PLGIT PRIME (savings)

BEG.	6,247.55	
REV.	2,036.25	1,334 From Erie Bank 672.02 from Vehicle Class
INT	30.23	Interest
DISB.	0.00	
END	7,613.92	

PETTY CASH

BEG.	50.00
REV.	0.00
DISB.	0.00
END	50.00

Linesville Boro Public Utility Paychecks for All Employees October 2024

	Employee	Date	Num	Amount	Hours
Oct 24					
	Amanda Jolene M Harper	10/01/2024	3911	526.42	40.00
	Billy J Hunter	10/01/2024	3912	511.04	40.00
	Bryan M Langley	10/01/2024	3913	18.27	3.00
	Dawn Peters	10/01/2024	3914	57.29	5%
	Gary S Johnson	10/01/2024	3915	22.19	1.33
	Joshua J Meeder	10/01/2024	3916	662.93	40.50
	Kevin H McGrath	10/01/2024	3917	664.93	40.00
	Robert H Johnston III	10/01/2024	3918	720.09	41.50
	Scott W Kiehlmeier	10/01/2024	3919	28.72	3.00
	Amanda Jolene M Harper	10/10/2024	3929	526.41	40.00
	Billy J Hunter	10/10/2024	3930	511.07	40.00
	Joshua J Meeder	10/10/2024	3931	881.10	50.00
	Kevin H McGrath	10/10/2024	3932	1,025.73	55.50
	Robert H Johnston III	10/10/2024	3933	683.02	40.00
	Amanda Jolene M Harper	10/17/2024	3944	526.41	40.00
	Billy J Hunter	10/17/2024	3945	529.77	41.50
	Dawn Peters	10/17/2024	3946	59.70	5%
	Joshua J Meeder	10/17/2024	3947	650.61	40.00
	Robert H Johnston III	10/17/2024	3949	683.04	40.00
	Kevin H McGrath	10/17/2024	3960	818.60	49.50
	Amanda Jolene M Harper	10/24/2024	3962	581.36	43.25
	Billy J Hunter	10/24/2024	3963	511.04	40.00
	Joshua J Meeder	10/24/2024	3964	650.62	40.00
	Kevin H McGrath	10/24/2024	3965	664.94	40.00
	Robert H Johnston III	10/24/2024	3966	683.01	40.00
	Amanda Jolene M Harper	10/31/2024	3977	526.41	40.00
	Billy J Hunter	10/31/2024	3978	548.54	42.00
	Bryan M Langley	10/31/2024	3979	83.71	8.00
	Joshua J Meeder	10/31/2024	3980	650.62	40.00
	Kevin H McGrath	10/31/2024	3981	664.94	40.00
	Robert H Johnston III	10/31/2024	3982	683.03	40.00

CURRENT PROJECTS ACTION OF ACCOUNTS
October 2024

DEPOSIT SAVINGS #4031 ERIE BANK DEBT SERVICE FEE ACCT.

BEG.	101,505.68	
REV.	10,363.43	Debt Service fees paid
INT	186.63	Interest
DISB.	0.00	
END	112,055.74	

ERIE BANK CHECKING #3138 EAST ERIE LEAD ABATEMENT

BEG.	2,407.36	
REV.	0.00	From Debt Service
DISB.	1,203.68	EDI Payments for PennVest
END	1,203.68	

ERIE BANK CHECKING #3146 SYSTEM IMPROVEMENTS PROJECT

BEG.	2,008.48	
REV.	0.00	
DISB.	1,534.28	Interest payment
END	474.20	

CURRENT PROJECTS ACTION OF ACCOUNTS

September 2024

DEPOSIT SAVINGS #4031 ERIE BANK DEBT SERVICE FEE ACCT.

BEG.	85,137.59	
REV.	17,392.89	Debt Service fees paid
INT	178.88	Interest
DISB.	1,203.68	To E. Erie St. PennVest payment
END	101,505.68	

ERIE BANK CHECKING #3138 EAST ERIE LEAD ABATEMENT

BEG.	2,407.36	
REV.	1,203.68	From Debt Service
DISB.	1,206.68	EDI Payments for PennVest
END	2,407.36	

ERIE BANK CHECKING #3146 SYSTEM IMPROVEMENTS PROJECT

BEG.	3,463.24	
REV.	0.00	
DISB.	1,454.76	Interest paid for project
END	2,008.48	

6

**Linesville Boro Public Utility
Check Detail
October 2024**

Type	Num	Date	Name	Amount
Liability Check	EFT	10/01/2024	United States Treasury - FICA	-3,793.00
Liability Check	EFT	10/01/2024	United States Treasury - FICA	-4,738.22
Bill Pmt -Check	3920	10/01/2024	Armstrong Cable	-90.13
Bill Pmt -Check	3922	10/01/2024	Pace Analytical Services	-221.10
Bill Pmt -Check	3923	10/01/2024	PENLEEC	-166.07
Bill Pmt -Check	3924	10/01/2024	Shafer Law Firm.	-465.50
Bill Pmt -Check	3925	10/01/2024	Pace Analytical Services	-71.40
Bill Pmt -Check	3927	10/01/2024	PENLEEC	-411.21
Liability Check	3937	10/15/2024	PA UC FUND	-38.54
Liability Check	EFT	10/15/2024	United States Treasury - FICA	-6,136.54
Bill Pmt -Check	3939	10/15/2024	PMRS	-750.00
Bill Pmt -Check	3940	10/15/2024	PSAB UC PLAN	-61.92
Liability Check	3941	10/15/2024	HAB-EIT	-655.33
Liability Check	3943	10/15/2024	HAB-EIT	-549.70
Bill Pmt -Check	3967	10/24/2024	HACH	-2,162.17
Bill Pmt -Check	3968	10/24/2024	HAGAN	-550.00
Bill Pmt -Check	3969	10/24/2024	Linesville Borough General Fund	-12,975.81
Bill Pmt -Check	3970	10/24/2024	Michael Chance	-550.65
Bill Pmt -Check	3971	10/24/2024	Pace Analytical Services	-125.60
Bill Pmt -Check	3972	10/24/2024	PENLEEC	-64.08
Bill Pmt -Check	3973	10/24/2024	PSAB	-115.00
Bill Pmt -Check	3974	10/24/2024	VISA	-4,685.48
Bill Pmt -Check	3976	10/24/2024	CourseVector, LLC	-309.60
Liability Check	3983	10/31/2024	Pennsylvania Dept. of Revenue	-370.11
Bill Pmt -Check	3984	10/31/2024	Armstrong Cable	-124.13
Bill Pmt -Check	3985	10/31/2024	Linesville Borough General Fund	-7,116.73
Bill Pmt -Check	3986	10/31/2024	Manufacturer & Business Assoc	-12.32
Bill Pmt -Check	3987	10/31/2024	PENLEEC	-410.87
Bill Pmt -Check	3988	10/31/2024	L/B Water Service, Inc.	-416.25

Linesville Boro Public Utility
Unpaid Bills Detail
As of November 8, 2024

	<u>Balance</u>
HAGAN	
	275.00
Total HAGAN	275.00
Linesville Borough General Fund	
	6,970.99
Total Linesville Borough General Fund	6,970.99
Manufacturer & Business Assoc	
	11.99
Total Manufacturer & Business Assoc	11.99
MATTERN CPA, LLC	
	4,000.00
	7,500.00
Total MATTERN CPA, LLC	7,500.00
MEIT	
	-36.84
	41.82
Total MEIT	41.82
NATIONALFUEL	
	91.98
Total NATIONALFUEL	91.98
TOTAL	14,891.78

GF AND HWY AID ACTION OF ACCOUNTS

October 2024

GENERAL FUND

DEPOSIT #7693 ERIE BANK – General Fund (deposit only)

BEG	31,019.71	
REV	150,019.80	125,000 for Grant
INT	2.05	Interest
DISB	153,582.00	667 to PLGIT Vehicle, 667 to Police Vehicle, To PLGIT
FEES	20.00	Remote Deposit Machine fee
END	27,439.56	

GENERAL FUND #2045 PLGIT CLASS (checking)

BEG	24,353.85	
REV	152,392.06	From Erie Bank
INT	144.06	Interest
DISB	154,783.45	Invoices paid
END	21,962.46	

GENERAL FUND #2045 PLGIT PRIME (savings)

BEG	79,393.93	
REV	0.00	
INT	336.00	Interest
DISB	0.00	
END	79,729.93	

GENERAL FUND VEHICLE #2016 PLGIT PRIME (savings)

BEG	7,603.53	
REV	667.00	
INT	32.18	Interest
DISB	0.00	
END	8,302.71	

POLICE VEHICLE #2032 PLGIT PRIME (savings)

BEG	42,676.19	
REV	667.00	
INT	180.61	Interest
DISB	0.00	
END	43,523.80	

SYSTEM RESERVE - ERIE BANK CHECKING #1338

BEG.	5,000.36	
REV.	1,544.88	Sept. Cap fees paid
INT	0.35	Interest
DISB.	0.00	To PLGIT
END	6,545.59	

SYSTEM RESERVE – PLGIT CLASS

BEG.	336.99	
REV.	0.00	From Erie Bank/PLGIT Prime
INT	1.35	Interest
DISB.	0.00	Invoices paid
END	338.34	

SYSTEM RESERVE – PLGIT PRIME

BEG.	46,402.38	
REV.	0.00	
INT	196.38	Interest
DISB.	0.00	To PLGIT Class
END	46598.76	

LIQUID FUELS

PLGIT #2029 LIQUID FUELS PLGIT CLASS

BEG	57,407.73	
REV	0.00	From PLGIT Prime
INTEREST	7.99	Interest
DISB	55,416.69	Invoices paid
END	1,999.03	

PLGIT #2029 LIQUID FUELS PLGIT PRIME

BEG	14,354.08	
REV	0.00	
INT	60.75	Interest
DISB	0.00	To PLGIT Class
END	14,414.83	

PETTY CASH

Vacation / PTO

BEG	50.00		Employee	PTO Available	Vacation Available
REV	0.00		Amanda Jolene M Harper	136.51	24.00
DISB	0.00		Billy J Hunter	36.50	0.00
ENDING	50.00		Joshua J Meeder	67.50	23.50
			Kevin H McGrath	130.50	91.00
			Robert H Johnston III	161.50	0.00

GF AND HWY AID ACTION OF ACCOUNTS

September 2024

GENERAL FUND

DEPOSIT #7693 ERIE BANK – General Fund (deposit only)

BEG	22,861.17	
REV	47,957.80	
INT	1.02	Interest
DISB	39,780.28	1,334 to PLGIT GF Veh, 1,334 to PLGIT GF Police Veh. 37,112.28 to PLGIT Class
FEES	20.00	Remote Deposit Machine fee
END	31,019.71	

GENERAL FUND #2045 PLGIT CLASS (checking)

BEG	25,600.29	
REV	57,552.69	From Erie Bank/PLGIT
INT	102.38	Interest
DISB	58,901.51	Invoices paid
END	24,353.85	

GENERAL FUND #2045 PLGIT PRIME (savings)

BEG	99,034.19	
REV	0.00	
INT	359.74	Interest
DISB	20,000.00	To PLGIT Class
END	79,393.93	

GENERAL FUND VEHICLE #2016 PLGIT PRIME (savings)

BEG	6,238.16	
REV	1,334.00	From Erie Bank
INT	31.37	Interest
DISB	0.00	
END	7,603.53	

POLICE VEHICLE #2032 PLGIT PRIME (savings)

BEG	41,160.29	
REV	1,334.00	From Erie Bank
INT	181.90	Interest
DISB	0.00	
END	42,676.19	

SYSTEM RESERVE - ERIE BANK CHECKING #1338

BEG.	7,321.98	
REV.	2,323.45	July and August cap fees paid
INT	0.35	Interest
DISB.	4,645.42	To PLGIT
END	5000.36	

SYSTEM RESERVE – PLGIT CLASS

BEG.	487.52	
REV.	7,321.98	From Erie Bank/PLGIT Prime
INT	4.98	Interest
DISB.	7,477.49	Invoices paid
END	336.99	

SYSTEM RESERVE – PLGIT PRIME

BEG.	48,877.57	
REV.	2,323.44	
INT	201.37	Interest
DISB.	5,000.00	To PLGIT Class
END	46,402.38	

LIQUID FUELS

PLGIT #2029 LIQUID FUELS PLGIT CLASS

BEG	369.03	
REV	57,000.00	From PLGIT Prime
INTEREST	38.70	Interest
DISB	0.00	
END	57,407.73	

PLGIT #2029 LIQUID FUELS PLGIT PRIME

BEG	71,086.91	
REV	0.00	
INT	267.17	Interest
DISB	57,000.00	To PLGIT Class
END	14,354.08	

PETTY CASH

BEG	50.00
REV	0.00
DISB	0.00
ENDING	50.00

Linesville Borough
Check Detail
October 2024

Type	Num	Date	Name	Original Amount
Bill Pmt -Check	19989	10/01/2024	Armstrong	-90.13
Bill Pmt -Check	19990	10/01/2024	Dresnek Disposal	-7,442.00
Bill Pmt -Check	19991	10/01/2024	HAGAN	-275.00
Bill Pmt -Check	19992	10/01/2024	Penelec	-166.09
Bill Pmt -Check	19993	10/01/2024	SHAFER LAW FIRM, P.C.	-502.50
Bill Pmt -Check	19995	10/01/2024	Armstrong	-151.80
Bill Pmt -Check	19996	10/01/2024	Penelec	-1,018.18
Bill Pmt -Check	19989	10/01/2024	Linesville Public Utility System	-3,246.07
Bill Pmt -Check	19997	10/10/2024	Linesville Public Utility System	-3,280.64
Bill Pmt -Check	19999	10/11/2024	Konzel Construction Co.	-125,000.00
Bill Pmt -Check	20000	10/15/2024	PMRS	-750.00
Bill Pmt -Check	20005	10/17/2024	Josh Meeder	-500.00
Bill Pmt -Check	20006	10/17/2024	Linesville Public Utility System	-3,132.27
Bill Pmt -Check	20009	10/17/2024	ROBERT JOHNSTON	-500.00
Bill Pmt -Check	20011	10/17/2024	Vermeer	-247.43
Bill Pmt -Check	20012	10/24/2024	Johnson Consulting	-763.32
Bill Pmt -Check	20013	10/24/2024	Linesville Public Utility System	-3,080.10
Bill Pmt -Check	20014	10/24/2024	AMPB	-50.00
Bill Pmt -Check	20015	10/24/2024	HAGAN	-550.00
Bill Pmt -Check	20016	10/24/2024	Mike Chance	-550.65
Bill Pmt -Check	20017	10/24/2024	PSAB	-115.00
Bill Pmt -Check	20018	10/24/2024	VISA	-2,487.59
Bill Pmt -Check	20020	10/24/2024	CourseVector, LLC	-309.60
Bill Pmt -Check	20021	10/31/2024	Linesville Public Utility System	-3,109.76
Bill Pmt -Check	20022	10/31/2024	Armstrong	-124.13
Bill Pmt -Check	20023	10/31/2024	Manufacturer & Business Association	-21.00
Bill Pmt -Check	20024	10/31/2024	Penelec	-1,066.40
Bill Pmt -Check	20026	10/31/2024	Keystone Electrical Technologies LLC	-1,663.82

Linesville Borough
Unpaid Bills Detail
As of November 8, 2024

Type	Balance
Manufacturer & Business Association	
Bill	17.78
Total Manufacturer & Business Associ...	17.78
MATTERN CPA, LLC	
General Journal	-336.16
Bill	3,663.84
Total MATTERN CPA, LLC	3,663.84
Meadville Tribune	
Bill	632.25
Total Meadville Tribune	632.25
MEIT	
Bill	38.33
Total MEIT	38.33
PSMA	
Bill	70.00
Total PSMA	70.00
VISA	
Bill Pmt -Check	-1,629.83
Total VISA	-1,629.83
WEX INC	
Bill	341.19
Total WEX INC	341.19
TOTAL	3,133.56

Linesville Borough Liquid Fuels Fund
Check Detail
October 2024

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Original Amount</u>
Bill Pmt -Check	1800	10/31/2024	Compass Minerals	-3,134.84
Bill		10/31/2024		3,134.84
TOTAL				3,134.84

15

Linesville Borough Liquid Fuels Fund
Unpaid Bills Detail
As of November 8, 2024

Type	Date	Open Balance
TOTAL		

16

MINUTES

BOROUGH COUNCIL WORK SESSION

October 8, 2024

Time: 6:00pm

IN ATTENDANCE

President Kevin McGrath, Vice President Michael Chance, Mike Heaney, Jeff Weimer, Greg Peters

ABSENT - Mayor David Hoogstad Sr., Kelly Conner, Barry Chapin

VISITORS – Paula Heaney, David Schaef, Kaleigh White, Ken Parks, Jane Smith, Bill Hunter

DISCUSSION

Refuse bids received only by Dresnek Disposal. Water bills will be raised \$5 for the 2025 year so the consensus is to leave the refuse cost at \$16.75 because of the \$5 increase.

The LVFD is requesting to approve a resolution for them to bill insurance companies for fire services. Questions asked are if it will cost anything to the residents? And how long is the length of the agreement?

Penn St station is running, and the generators are running as of 10/8. The engineers will be on site tomorrow 10/9 to address the pumps at Lockhart Alley. Blacktopping is completed and they will be sending guys tomorrow to finish backfilling and grading. The new pole has been placed at Bunday for electricity.

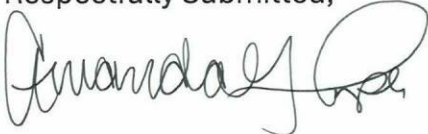
Galvanized waterline notices are going out by the 31st. If a resident stays on a galvanized line does the lead testing need to continue and who would pay for that? The residents who refuse to switch would pay the lead testing fee.

Road salt for winter will be ordered soon. We'll get about 50 ton.

A 4 inch waterline on Penn St. was added to the application for the grant to Pennvest.

South Church St. waterline replacement was applied for.

Respectfully Submitted,



Amanda Harper

Linesville Borough

Secretary/Treasurer

MINUTES

BOROUGH COUNCIL

October 8, 2024

MEETING CALLED TO ORDER 7:00 PM

ROLL CALL

President Kevin McGrath, Vice President Michael Chance, Mike Heaney, Barry Chapin, Jeff Wiemer, Greg Peters, Solicitor Jeff Millin

ABSENT : Mayor David Hoogstad Sr., Kelly Conner

APPROVAL OF PREVIOUS MEETING MINUTES AND FINANCIAL REPORT

A MOTION was made by Michael Chance and **SECONDED** by Barry Chapin to approve the September 2024 Borough meeting minutes. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**.

A MOTION was made by Michael Chance and **SECONDED** by Mike Heaney to approve the bills due for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**.

A MOTION was made by Michael Chance and **SECONDED** by Mike Heaney to approve the checks written for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**. President Kevin McGrath abstained.

CITIZEN CONCERNS

None.

POLICE REPORT

A police report was given by Chief Johnston.

ENGINEERS REPORT

A MOTION was made by Greg Peters and **SECONDED** by Michael Chance to approve the Konzal Partial Payment Request 15 for contract 22-01. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A MOTION was made by Michael Chance and **SECONDED** by Barry Chapin to approve the Konzal Partial Payment Request 7 for contract 22-02. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Greg Peters and **SECONDED** by Jeff Weimer to approve the PennVEST pay request 15 in the amount of \$584,652.16. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

SOLICITORS REPORT

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to approve Resolution 2024-8 allowing LVFD to bill insurances for fire services and to name them as fire department for Linesville Borough. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

SECRETARY REPORT

None.

FIRE BOARD REPORT

None.

UNFINISHED BUSINESS

None.

CORRESPONDENCE

None.

COMMITTEE REPORTS

ADMINISTRATIVE, POLICY AND PERSONNEL

Chairman – President Kevin McGrath, Vice President Michael Chance, Mayor Dave Hoogstad Sr

PUBLIC UTILITIES

Chairman- Greg Peters, Kelly Conner, Barry Chapin

STREETS AND SIDEWALK BUILDING PROPERTY

Chairman-Mike Heaney, Michael Chance

REVITALIZATION, GRANTS, PARKS AND RECREATION

Kelly Conner, Barry Chapin

FINANCE

Chairman-Kevin McGrath, Michael Chance, Mike Heaney

POLICE COMMITTEE

Chairman - Jeff Weimer, Greg Peters, and Barry Chapin

A **MOTION** was made by Michael Chance and **SECONDED** by Barry Chapin to approve Ordinance 2024 for the new PMRS for Police Plan with changes to the compensation options. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

PROPERTY MAINTENANCE

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to accept Richard Swihardts' resignation from Property Maintenance Officer. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

ZONING

A report was provided by Gary Johnson.

NEW BUSINESS

Only one bid was placed for the new refuse contract. Bid was submitted by Dresnek Disposal.

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to accept all bids for the refuse and award to Dresnek Disposal. A verbal vote was taken and all those present voted **YES**.

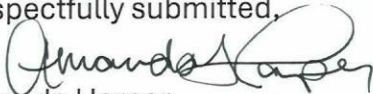
ANNOUNCEMENTS

Non.

ADJOURNMENT

A **MOTION** was made by Michael Chance and **SECONDED** by Jeff Wiemer to adjourn the monthly meeting. A verbal vote was taken and all those present voted **YES**. The meeting was **ADJOURNED**.

Respectfully submitted,



Amanda Harper
Secretary/Treasurer
Linesville Borough

**Linesville Borough
Budget Meeting
October 22, 2024**

The Linesville Borough Council President Kevin McGrath called the budget meeting to order at 6:00 pm. In attendance were President Kevin McGrath, Vice President Michael Chance, Mike Heaney, and Jeff Wiemer. Absent were Barry Chapin and Kelly Conner. Greg Peters attended via telephone.

Visitors were David Schaef, Paula Heaney, and Billy Hunter

The purpose of the meeting is preparing the Liquid Fuels Budget, General Fund Budget and the Public Utility Budget; these budgets were prepared by going line item by line item.

A **MOTION** was made by Michael Chance and **SECONDED** by Jeff Wiemer to not bill the Cemetery for water. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

It was decided that there would be no property tax increase for 2025.

An executive session was called at 6:50pm to discuss personnel. The meeting was called back to order at 7:15pm. It was decided not to announce any wage increases now but to add them to the budget for the next budget meeting.

The Liquid Fuels budget is balanced at \$44,905.

The General Fund budget has \$1,799 less revenue than disbursements.

The Public Utility budget has \$24,461 more revenue than disbursements.

There will be another Budget Meeting on Tuesday, November 19, 2024.

A **MOTION** was made by Michael Chance and **SECONDED** by Mike Heaney to adjourn. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**. The meeting adjourned at 7:20 pm,

Respectfully submitted,



Amanda Harper
Secretary/Treasurer

Borough of Linesville

103 W. Erie St., Linesville, PA 16424

Borough Building Phone: 814.683.4382

Zoning Officer: Gary Johnson 814-282-1368 • mitgoe@gmail.com

Report of the Zoning Officer **October 2024**

Permits

- Liquor store permit sign

Enforcements

- N/A

Other

- N/A

October 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Amanda: 8a-4p Billy: 8:42a-3:30p Kevin: 6:17a-3:30p Rob: 8:15a-2:15p	2 Amanda: Vac Billy: 6:30a-3:47p Kevin: 6:23a-3:47p Rob: 8:15a-4:15p Josh: 11:30a-12:30a	3 Amanda: Vac Billy: Kevin: 6:17a-3:31p Rob: 11a-4p Josh: 2:30p-8:30p	4 Amanda: Vac Billy: Kevin: 6:18a-2:30p Rob: 8:15a-4:15p Josh: 1:30p-7:30p	5 Kevin: 6:02a-3:30p
6 Kevin: 6:13a-11a Josh: 9a-1:30a	7 Amanda: Vac Billy: 6:30a-8:38a 1:09p-5:03p Kevin: 6:23a-3:03p Rob: 8:15a-4:15p	8 Amanda: Vac Billy: 8:38a-3:30p Kevin: 6:30a-11:16a 12:45p-3:30p Rob: 8:15a-7:15p	9 Amanda: Vac Billy: 6:34a-3:30p Kevin: 6:23-3:38p Rob: 8:15a-4:15p Josh: 10a-8:30p	10 Amanda: 8a-4p Billy: 6:42a-3:2p Kevin: 6:22a-3:32p Rob: 8:15a-4:15p Josh: 8:30p-10p	11 Amanda: 8a-4p Billy: 6:37a-3:06p Kevin: Holiday Rob: Vac Josh: 3p-11p	12 Josh: 3p-11:30p Billy: check water
13 Josh: 2p-10p Billy: check water	14 Amanda: Holiday Billy: Holiday/check water Kevin: 6:20a-3:30p Rob: Holiday	15 Amanda: 8a-4p Billy: 8:32a-3:30p Kevin: 6:26a-10:15p Rob: VAC Josh: 12p-8p	16 Amanda: 8a-4p Billy: 6:31a-3:05p Kevin: 4:53a-2:38p Rob: 8:15a-4:15p Josh: 10:30a-3p	17 Amanda: 8a-4p Billy: 6:29a-3:24p Kevin: 6:24a-2:47p Rob: VAC Josh: 12p-3:30p	18 Amanda: 8a-4p Billy: 6:37a-2:45p Kevin: 6:30a-12:32p Rob: VAC Josh: 10a-3:30p	19 Josh: 4p-1a Billy: check water
20 Josh: 1:30p-11:30p Billy: check water	21 Amanda: 8a-4p Billy: 6:37a-3:30p Kevin: 6:20a-2:30p Rob: 8:15a-4:45p	22 Amanda: 8a-4:30p-5:45p plan 6p-7:30p boro mtg Billy: 8:49a-3:30p Kevin: 6:19a-3:01p Rob: 8:15a-8:15p Josh: 2p-10p	23 Amanda: 8a-4p Billy: 6:33a-3:30p Kevin: 6:24a-3:30p Rob: 8:15a-4:45p	24 Amanda: 8a-4p Billy: 6:29a-3:7p Kevin: 6:20a-3:37p Rob: 8a-4:30p Josh: 11:30a-3:30p 8p-12a	25 Amanda: 8a-4p Billy: 6:37a-3:07p Kevin: 6:18a-2:35p Rob: 8:15a-4:45p Josh: 3p-11p	26 Billy: check water/call out Bryan: 4p-12a
27 Billy: check water Josh: 3p-11p	28 Amanda: 8a-4p Billy: 6:36a-3:30p Kevin: 6:17a-3p Rob: 9a-4:30p	29 Amanda: 8a-4p Billy: 8:43a-4:06p Kevin: 6:19a-4:06p Rob: 8:15a-4:15p	30 Amanda: Vac Billy: 6:27a-3:07p Kevin: 6:23a-3p Rob: 8:15a-3:45p Josh: 10a-6p	31 Amanda: 8a-11:15a Billy: 6:33a-3:2p Kevin: 6:19a-3:25p Rob: 8a-2p Josh: 9:30a-8p Bryan: 3p-11p		

Linesville Borough Zoning Ordinance and SALDO Update

Linesville Borough Zoning Ordinance Update Major Items Summary for Council Nov. 12, 2024

1. Based on Conneaut Valley Boroughs Multi-Municipal Comprehensive Plan recommendations, reflected in Section 103 Community Development Objectives

The zoning regulations and districts set forth in this code are made consistent with the Conneaut Valley Boroughs Multi-Municipal Comprehensive Plan adopted for the general welfare of the Borough at the time of passage of this ordinance and are intended for the following purposes and policy goals:

- (A) To establish pedestrian, active recreation, and natural connections between the Borough and Pymatuning State Park.
 - (B) To encourage economic growth primarily centered on place-based and outdoor recreation tourism to provide opportunities for businesses and property owners, including expansion of downtown offerings to serve both full-time residents and seasonal demand from visitors to the area's recreational amenities.
 - (C) To improve blighted housing while also accommodating suitable new housing types such as 'missing-middle housing' to increase residential densities in appropriate areas, open up more options for all residents, and to accommodate tourism-oriented transient housing that includes short-term rentals.
 - (D) To grow in a manner that preserves, connects to, and capitalizes upon on the natural environment while addressing blight and incompatible land uses.
 - (E) To provide adequate community facilities including public sewer, water, storm sewer, streets, sidewalks, trails, parks, public restrooms, and streetscape amenities such as benches and to implement practices for sustaining such systems.
 - (F) To maintain adequate amounts of land for all major categories of land use while also opening up the lands necessary to accommodate future development that is consistent with the borough's comprehensive plan.
 - (G) To keep Linesville's vital natural resources (water, greenspace, etc.) intact through proactive efforts to promote resource stewardship.
2. Overarching themes:
 - a. Build on outdoor recreation economy based on Pymatuning Lake activity
 - b. Encourage economic development and quality of life by allowing various housing types and wider range of activities allowed at home.



LINESVILLE BOROUGH POLICE DEPARTMENT

103 WEST ERIE STREET

PO BOX 625

LINESVILLE, PA 16424

Robert Johnston
CHIEF OF POLICE

POLICE OFFICE (814) 683-5454

FAX (814) 683-2350

linesvillepd@zoominternet.net

NOVEMBER 2024 POLICE REPORT October Stats

Total Calls- 58

Total Cases- 5

Total Arrests- 3

2 - Drug Law Violation

1 - Driving While Suspended/ DUI Related 3rd Offense

Total Charges- 5

Non-Traffic Citations- 0

Traffic Citations – 2

1 - Expired/ No Inspection

1 - Driving While Suspended

Total Cruiser Mileage – 606

SUV 01- 314

TRUCK 02- 292

Request approval for additional officers for Tractor Parade

Total Calls by Call Type From: 10/1/2024 To: 10/31/2024

Call Type	Total Calls
ADMINISTRATIVE	1
ADMINISTRATIVE REQUEST	1
ASSAULT	1
ASSIST OTHER AGENCY (FIRE/EMS)	1
ASSIST OTHER AGENCY (POLICE)	4
CHECK WELFARE (PERSON)	1
CHILD ABUSE	1
CIVIL MATTER	1
CRIMINAL HISTORY	2
CRIMINAL MISCHIEF	1
DOMESTIC (NON ARREST)	1
EXPLOSION	1
FRAUD	3
HARRASSMENT	2
HIT & RUN	1
INJURED OR DEAD ANIMAL	1
INVESTIGATION FOLLOW UP	3
LOST ARTICLE	1
POLICE GENERAL INFO	2
PROPERTY (RETURNED)	1
RECKLESS DRIVING	3
RECORDS CHECK	3
REPOSSESSION	1
REQUEST TO SPEAK TO OFFICER	6
SUBPOENA SERVICE	6
SUICIDAL PERSON	1
SUSPICIOUS VEHICLE	1
TRAFFIC STOP (ARREST)	2
TRAFFIC STOP (WARNING)	4
UNWANTED SUBJECT	1

Total Calls: 58



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NOVEMBER 2024 POLICE RUNNING REPORT

January to October 2024

Total Calls- 762

Total Cases- 48

Total Arrests- 18

- 1 - Robbery and Related Offenses
 - 1 - Receiving Stolen Property/ Firearms Violations and Related
 - 1 - Burglary/ Theft and Related Offenses
 - 1 - Aggravated Assault and Related Offenses
 - 2 - Endangering Welfare of Children
 - 1 - DUI and related offenses
 - 1 - Attempted Homicide and related offenses
 - 1 - Arson and Related Offenses
 - 3 - Retail Theft
 - 1 - Theft
 - 4 - Drug Law Violations
- Total Charges- 53

Non-Traffic Citations- 23

- 1 - Curfew Ordinance
- 2 - Harassment
- 8 - Peace Disturbance Ordinance
- 1 - Disorderly Conduct
- 6 - Marijuana Ordinance
- 1 - Criminal Mischief
- 3 - Underage Drinking
- 1 - Animal Ordinance



LINESVILLE BOROUGH POLICE DEPARTMENT

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LINESVILLE, PA 16424

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Traffic Citations – 111

- 15 - Expired/ No Registration
- 3 - Display of Registration Plate
- 4 - Unauthorized Use of Registration Plate
- 1 - Suspended/ Revoked Registration
- 7 - Expired/ No Driver's License
- 1 - Failure to Change Name/ Address
- 12 - Suspended/ Revoked Driver's License
- 8 - Driving without Insurance
- 1 - Obedience to Traffic Control Devices
- 1 - Traffic Light Violation
- 1 - Following too Closely
- 6 - Stop Sign Violation
- 1 - Turning Movements/ Required Signals
- 1 - Meeting/ Overtaking School Bus
- 2 - Driving at Safe Speed
- 1 - Speeding
- 1 - Illegal Backing Movements
- 1 - Accidents Involving Damage
- 3 - Open Container
- 1 - Unlawful Inspection Code Violation
- 1 - Periods for Required Lighting
- 4 - General Lighting Requirements
- 1 - Window Tint Violation
- 1 - Safety Glass/ No Window violation
- 2 - Improper Use of Blue Lights
- 28 - Expired/ No Inspection
- 1 - Securing Loads in Vehicles
- 2 - Operation in Safe Manner

Total Cruiser Mileage – 9647

SUV 01- 4209

Truck 02- 5438

Total Calls by Call Type From: 1/1/2024 To: 10/31/2024

Call Type	Total Calls
911 HANGUP	1
ACCIDENT (NON REPORTABLE)	2
ACCIDENT (REPORTABLE)	1
ADMINISTRATIVE ALPHA -103	2
ADMINISTRATIVE	8
ADMINISTRATIVE REQUEST	5
ALARM (FALSE BUSINESS)	6
ALARM (FALSE RESIDENTIAL)	1
ANIMAL BITE	1
ANIMAL COMPLAINT	4
ANIMAL CRUELTY	1
ARSON	1
ASSAULT	3
ASSIST OTHER AGEN BRAVO -107	1
ASSIST OTHER AGENCY (FIRE/EMS)	49
ASSIST OTHER AGENCY (OTHER)	2
ASSIST OTHER AGENCY (POLICE)	50
ATTEMPTED HOMICIDE	1
ATV VIOLATION	13
BEHAVIORAL DISORDER	13
BURGLARY	2
BURN COMPLAINT	2
CANCEL SCOPE ENTRY	1
CERTIFIED COPY REQUESTED	1
CHECK WELFARE (PERSON)	11
CHECK WELFARE	3
CHILD ABUSE	3
CHILDREN & YOUTH SERVICES	1
CITIZENS ASSIST	6
CIVIL MATTER	4
CORRUPTION OF MINORS	6
CRIMINAL HISTORY	6
CRIMINAL MISCHIEF	7
DAMAGE TO UNATTENDED	2
DEBRIS ON ROADWAY	1
DECEASED PERSON	1
DISABLED VEHICLE	4
DISORDERLY CONDUCT	2
DISTURBANCE	5
DOMESTIC (NON ARREST)	9
DOMESTIC	2

Total Calls by Call Type From: 1/1/2024 To: 10/31/2024

Call Type	Total Calls
DRUG LAW VIOLATION	4
EXPLOSION	1
FINGERPRINT	8
FRAUD	7
GUN QUERY	1
HARRASSMENT	13
HIT & RUN	3
HOUSE WATCH REQUEST	1
ILLEGAL DUMPING	1
INJURED OR DEAD ANIMAL	2
INVESTIGATION FOLLOW UP	56
LIFT ASSIST	1
LOCK OUT	5
LOST ANIMAL	2
LOST ARTICLE	3
MEDICAL ALARM	2
MISSING PERSON	1
MOTORIST ASSIST	3
NUISANCE ANIMAL	7
OPERATORS CHECK	1
ORDINANCE VIOLATION	14
OVERDOSE	1
PARKING COMPLAINT	6
PFA SERVICE	7
POLICE GENERAL INFO	7
PRISONER TRANSPORT	2
PROPERTY (FOUND)	5
PROPERTY (RETURNED)	4
RECKLESS DRIVING	5
RECORDS CHECK	19
RECOVERED PROPERTY	2
REPO	1
REPOSSESSION	6
REQUEST TO SPEAK TO OFFICER	50
RETAIL THEFT	3
SECURITY CHECK	4
SECURITY DETAIL	1
SEX CRIMES	4
SEXUAL ABUSE	1
STRUCTURE FIRE	2
SUBPOENA SERVICE	11
SUICIDAL PERSON	2
SUSPICIOUS ACTIVITY	3
SUSPICIOUS PERSON	4

Total Calls by Call Type From: 1/1/2024 To: 10/31/2024

Call Type	Total Calls
SUSPICIOUS VEHICLE	9
THEFT	5
THREATS	1
TRAFFIC COMPLAINT	1
TRAFFIC CONTACT (DUI)	1
TRAFFIC CONTACT (WARNING)	4
TRAFFIC CONTROL	2
TRAFFIC STOP (ARREST)	67
TRAFFIC STOP (DUI)	1
TRAFFIC STOP (WARNING)	112
TRAFFIC VIOLATION	2
TREE DOWN NON URGENT	4
TRESSPASSING	9
UNCONSCIOUS SUBJECT	1
UNWANTED SUBJECT	2
VANDALISM	1
VEHICLE FIRE	1
WANTED PERSON CHECK	2
WARRANT SERVICE	6
WIRES DOWN NON URGENT	1

Total Calls: 762