

**LINESVILLE BOROUGH COUNCIL**

**December 10, 2024 AGENDA**

All items and subjects listed on the agenda are subject to discussion, motion, and vote.

The meeting will be held at 6:00pm with no work session.

**PRAYER AND PLEGE OF ALLEGIANCE**

**ROLL CALL**

President Kevin McGrath\_\_\_\_, Vice-President Michael Chance\_\_\_\_, Kelly Conner\_\_\_\_, Mike Heaney\_\_\_\_, Barry Chapin\_\_\_\_, Jeff Wiemer\_\_\_\_, Greg Peters\_\_\_\_, Mayor Dave Hoogstad Sr.\_\_\_\_, Solicitor Jeff Millin\_\_\_\_

**PREVIOUS MEETING MINUTES**

- *MOTION to approve November meeting minutes*

**FINANCIAL REPORT**

- *MOTION to approve bills due for General Fund, Public Utility and Liquid Fuels*
- *MOTION to approve checks written for General Fund, Public Utility and Liquid Fuels*

**CITIZEN CONCERNS**

**POLICE REPORT**

**ENGINEERS REPORT**

- *MOTION to approve Pay Request 17 for Konzel.*
- *MOTION to approve Pay Request 17 for PennVEST*
- *MOTION to approve Change Order No. 2*
- *MOTION to approve Change Order No. 3*

**SOLICITORS REPORT**

**FIRE BOARD REPORT**

**UNFINISHED BUSINESS**

**CORRESPONDENCE**

**COMMITTEE REPORTS**

**ADMINISTRATIVE, POLICY AND PERSONNEL**

Chairman-President Kevin McGrath, Vice-President Michael Chance, Mayor-Dave Hoogstad Sr.

**PUBLIC UTILITIES**

Chairman- Greg Peters, Kelly Conner

**STREETS, SIDEWALKS AND BUILDING PROPERTY**

Chairman-Mike Heaney, Michael Chance, Jeff Weimer

**GRANTS, REVITALIZATION, PARKS AND RECREATION**

Chairman- Kelly Conner

**FINANCE**

Chairman Michael Chance, Mike Heaney, Kelly Conner

- *MOTION to adopt 2025 Tax Ordinance*
- *MOTION to adopt General Fund Budget*
- *MOTION to adopt Public Utility Budget*
- *MOTION to adopt Liquid Fuels Budget*
- *MOTION to approve Resolution 2024-9 to approve 2025 water rates*
- *MOTION to approve 2025 wages included in the 2025 budget*

**POLICE**

Chairman - Jeff Weimer, Greg Peters, Barry Chapin

**SECRETARY REPORT**

**ZONING OFFICER REPORT**

Gary Johnson

**NEW BUSINESS**

- *MOTION to approve 2025 meeting dates*
- *MOTION to approve 2025 holidays*

**ANNOUNCEMENTS**

**ADJOURNMENT**

- *MOTION to adjourn.*

**PUBLIC UTILITY ACTION OF ACCOUNTS**

November 2024

**PUBLIC UTILITY**

**DEPOSIT CHECKING #7700 ERIE (deposit only)**

BEG.	17,924.54	
REV.	53,893.35	
INT	0.85	Interest
DISB.	63,594.78	1,663.86 to System Reserve, 11,099.82 to Debt Service, 667 to PLGIT PU Vehicle, 1,666 to PLGIT PU Water Tower, 48,498.10 to PLGIT Class
FEES	20.00	Remote Check Scanner
END	8,203.96	

**PUBLIC UTILITY #2061 PLGIT CLASS (checking)**

BEG.	5,591.94	
REV.	60,498.10	48,498.10 From Erie Bank, 12,000 from Prime
INT	36.10	Interest
DISB.	44,126.99	Invoices paid
END	21,999.15	

**PUBLIC UTILITY #2061 PLGIT PRIME (savings)**

BEG.	77,868.22	
REV.	0.00	
INT	270.53	Interest
DISB.	12,000.00	To PLGIT Class
END	66,138.75	

**PUBLIC UTILITY WATER TOWER FUND #2103 PLGIT PRIME (savings)**

BEG.	44,748.26	
REV.	1,666.00	From Erie Bank
INT	178.46	Interest
DISB.	0.00	
END	46,592.72	

**PUBLIC UTILITY VEHICLE #2090 PLGIT PRIME (savings)**

BEG.	7,646.14	
REV.	667.00	From Erie Bank
INT	30.79	Interest
DISB.	0.00	
END	8,343.93	

**PETTY CASH**

**PTO      VACATION**

BEG.	50.00		Amanda Harper	136.5	17.75
REV.	0.00		Billy Hunter	24.5	0
DISB.	0.00		Joshua Meeder	67.5	13
			Kevin McGrath	130.5	86
END	50.00		Robert Johnston	161.5	0

**CURRENT PROJECTS ACTION OF ACCOUNTS**

November 2024

**DEPOSIT SAVINGS #4031 ERIE BANK DEBT SERVICE FEE ACCT.**

BEG.	112,055.74	
REV.	11,099.82	Debt Service fees paid
INT	189.76	Interest
DISB.	2,298.76	To E. Erie Lead and System Improvement
END	121,046.56	

**ERIE BANK CHECKING #3138 EAST ERIE LEAD ABATEMENT**

BEG.	1,203.68	
REV.	1,203.68	From Debt Service
DISB.	1,203.68	EDI Payments for PennVest
END	1,203.68	

**ERIE BANK CHECKING #3146 SYSTEM IMPROVEMENTS PROJECT**

BEG.	474.20	
REV.	1,099,223.37	
DISB.	1,095,383.43	Interest payment
END	4,314.14	

# Linesville Boro Public Utility Paychecks for All Employees

November 2024

Name	Date	Num	Amount	Hours
<b>Nov 24</b>				
Amanda Jolene M Harper	11/07/2024	3989	526.42	40
Amanda Jolene M Harper	11/14/2024	4020	543.86	41.5
Amanda Jolene M Harper	11/21/2024	4026	548.59	41.25
Amanda Jolene M Harper	11/28/2024	4035	526.42	40
Billy J Hunter	11/07/2024	3990	511.05	40
Billy J Hunter	11/14/2024	4021	511.04	40
Billy J Hunter	11/21/2024	4027	511.04	40
Billy J Hunter	11/28/2024	4036	511.05	40
Bryan M Langley	11/07/2024	3994	83.73	8
Dawn Peters	11/07/2024	3995	44.04	5%
Gary S Johnson	11/07/2024	3996	1.61	2.33
Joshua J Meeder	11/07/2024	3997	650.62	40
Joshua J Meeder	11/14/2024	4022	650.62	40
Joshua J Meeder	11/21/2024	4028	650.61	40
Joshua J Meeder	11/28/2024	4037	650.63	40
Kevin H McGrath	11/07/2024	3998	664.95	40
Kevin H McGrath	11/14/2024	4023	762.15	46
Kevin H McGrath	11/21/2024	4029	664.94	40
Kevin H McGrath	11/28/2024	4038	664.94	40
Robert H Johnston III	11/07/2024	3999	683.03	40
Robert H Johnston III	11/14/2024	4024	708.06	41
Robert H Johnston III	11/21/2024	4030	708.07	41
Robert H Johnston III	11/28/2024	4039	683.03	40

Linesville Boro Public Utility  
Check Detail  
November 2024

Num	Type	Date	Name	Amount
4001	Bill Pmt -Check	11/07/2024	Armstrong Cable	-90.12
4002	Bill Pmt -Check	11/07/2024	CourseVector, LLC	-619.20
4003	Bill Pmt -Check	11/07/2024	HAGAN	-131.85
4004	Bill Pmt -Check	11/07/2024	LA Auto	-20.00
4005	Bill Pmt -Check	11/07/2024	LWE	-255.00
4006	Bill Pmt -Check	11/07/2024	Manufacturer & Business Assoc	-10.01
4007	Bill Pmt -Check	11/07/2024	Shafer Law Firm.	-55.50
4008	Bill Pmt -Check	11/07/2024	Vermeer	-1,929.75
4009	Bill Pmt -Check	11/07/2024	Wex	-117.66
4010	Liability Check	11/07/2024	AFLAC POST TAX	-84.75
4012	Bill Pmt -Check	11/07/2024	Wex	-73.50
4011	Bill Pmt -Check	11/07/2024	VISA	-3,407.28
4013	Bill Pmt -Check	11/13/2024	HAGAN	-275.00
4025	Bill Pmt -Check	11/14/2024	MATTERN CPA, LLC	-3,500.00
4031	Bill Pmt -Check	11/21/2024	Highmark	-993.04
4032	Bill Pmt -Check	11/21/2024	MELZER'S FUEL SERVICE	-734.70
4033	Bill Pmt -Check	11/21/2024	Bulldog Lock and Safe LLC	-81.25
4034	Bill Pmt -Check	11/21/2024	Pace Analytical Services	-1,405.40

12:54 PM  
12/06/24

Linesville Boro Public Utility  
**Unpaid Bills Detail**  
As of December 6, 2024

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	<u>Balance</u>
MEIT	-36.84
Total MEIT	-36.84
PENELEC	138.33
	<u>304.18</u>
Total PENELEC	304.18
Wex	92.06
Total Wex	<u>92.06</u>
<b>TOTAL</b>	<b><u><u>359.40</u></u></b>

6

**GF AND HWY AID ACTION OF ACCOUNTS**

November 2024

**GENERAL FUND**

**DEPOSIT #7693 ERIE BANK – General Fund (deposit only)**

BEG	27,439.56	
REV	45,367.51	
INT	1.10	Interest
DISB	67,786.07	667 to PLGIT Vehicle, 667 to Police Vehicle, 66,452.07 To PLGIT
FEES	20.00	Remote Deposit Machine fee
END	5,002.10	

**GENERAL FUND #2045 PLGIT CLASS (checking)**

BEG	21,962.46	
REV	66,452.07	From Erie Bank
INT	112.83	Interest
DISB	53,783.38	Invoices paid
END	34,743.98	

**GENERAL FUND #2045 PLGIT PRIME (savings)**

BEG	79,729.93	
REV	0.00	
INT	315.64	Interest
DISB	0.00	
END	80,045.57	

**GENERAL FUND VEHICLE #2016 PLGIT PRIME (savings)**

BEG	8,302.71	
REV	667.00	From Erie Bank
INT	31.27	Interest
DISB	0.00	
END	9,000.98	

**POLICE VEHICLE #2032 PLGIT PRIME (savings)**

BEG	43,523.80	
REV	667.00	From Erie Bank
INT	170.71	Interest
DISB	0.00	
END	44,361.51	

**SYSTEM RESERVE - ERIE BANK CHECKING #1338**

BEG.	6,545.59	
REV.	1,663.86	OCT. Cap fees paid
INT	0.45	Interest
DISB.	0.00	
END	8,209.90	

**SYSTEM RESERVE - PLGIT CLASS**

BEG.	338.34	
REV.	0.00	
INT	1.27	Interest
DISB.	0.00	Invoices paid
END	339.61	

**SYSTEM RESERVE - PLGIT PRIME**

BEG.	46,598.76	
REV.	0.00	
INT	184.48	Interest
DISB.	0.00	To PLGIT Class
END	46,783.24	

**LIQUID FUELS****PLGIT #2029 LIQUID FUELS PLGIT CLASS**

BEG	1,999.03	
REV	3,134.84	From PLGIT Prime
INTEREST	7.47	Interest
DISB	3,134.84	Invoices paid
END	2,006.50	

**PLGIT #2029 LIQUID FUELS PLGIT PRIME**

BEG	14,414.83	
REV	0.00	
INT	45.93	Interest
DISB	3,134.84	To PLGIT Class
END	11,325.92	

**PETTY CASH**

BEG	50.00	
REV	0.00	
DISB	0.00	
ENDING	50.00	

**Linesville Borough  
Check Detail  
November 2024**

Type	Date	Num	Name	Amount
Bill Pmt-Check	11/07/2024	20027	Armstrong	-151.80
Bill Pmt-Check	11/07/2024	20045	Armstrong	-90.12
Bill Pmt-Check	11/07/2024	20028	C.A.R.S.	-47.01
Bill Pmt-Check	11/07/2024	20029	Dresnek Disposal	-7,404.00
Bill Pmt-Check	11/07/2024	20030	Econo Signs LLC	-593.32
Bill Pmt-Check	11/07/2024	20032	Johnson Consulting	-620.93
Bill Pmt-Check	11/07/2024	20033	LAUTO	-20.00
Bill Pmt-Check	11/07/2024	20034	Linesville Public Utility System	-3,169.43
Bill Pmt-Check	11/07/2024	20044	Linesville Public Utility System	-216.67
Bill Pmt-Check	11/07/2024	20035	LWE, Inc.	-255.00
Bill Pmt-Check	11/07/2024	20036	Manufacturer & Business Association	-20.36
Bill Pmt-Check	11/07/2024	20037	MEIT	-78.66
Bill Pmt-Check	11/07/2024	20046	SHAFER LAW FIRM, P.C.	-185.00
Bill Pmt-Check	11/07/2024	20038	Vermeer	-1,929.75
Bill Pmt-Check	11/07/2024	20040	VISA	-4,115.60
Bill Pmt-Check	11/07/2024	20039	WEX INC	-467.13
Bill Pmt-Check	11/12/2024	20047	Hafert Truck Service	-2,200.00
Bill Pmt-Check	11/14/2024	20056	HAGAN	-275.00
Bill Pmt-Check	11/14/2024	20057	Linesville Public Utility System	-3,072.73
Check	11/20/2024	208	Klinginsmith Enterprises Inc	-18,445.69
Check	11/20/2024	206	Konzel Construction Co.	-871,609.18
Check	11/20/2024	207	Konzel Construction Co.	-153,496.25
Check	11/20/2024	209	LSSE	-50,298.03
Bill Pmt-Check	11/21/2024	20058	Armor Linings, Inc. & Krown	-309.00
Bill Pmt-Check	11/21/2024	20061	Buildog Lock and Safe LLC	-81.25
Bill Pmt-Check	11/21/2024	20059	Highmark	-993.43
Bill Pmt-Check	11/21/2024	20060	Linesville Public Utility System	-3,008.83
Bill Pmt-Check	11/27/2024	20062	Linesville Public Utility System	-2,955.42

9

**Linesville Borough**  
**Unpaid Bills Detail**  
As of December 6, 2024

	<u>Type</u>	<u>Balance</u>
<b>LAAUTO</b>		
	Bill	24.00
Total LAAUTO		<u>24.00</u>
<b>Penelec</b>		
	Bill	257.23
	Bill	1,346.32
Total Penelec		<u>1,346.32</u>
<b>VISA</b>		
	Bill Pmt -Check	-1,629.83
Total VISA		<u>-1,629.83</u>
<b>WEX INC</b>		
	Bill	389.93
Total WEX INC		<u>389.93</u>

2:26 PM  
12/05/24

Linesville Borough Liquid Fuels Fund  
Check Detail  
November 2024

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Type	Num	Date	Name	Item	Account	Paid Amount
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None

2:30 PM  
12/05/24

Linesville Borough Liquid Fuels Fund  
Unpaid Bills Detail  
As of December 5, 2024

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Type	Date	Open Balance
TOTAL	None	<u><u>                    </u></u>

**MINUTES**

**BOROUGH COUNCIL WORK SESSION**

**November 12, 2024**

**Time: 6:00pm**

**IN ATTENDANCE**

President Kevin McGrath, Vice President Michael Chance, Mike Heaney, Jeff Weimer, Greg Peters, Barry Chapin via Microsoft Teams

**ABSENT** - Mayor David Hoogstad Sr., Kelly Conner,

**VISITORS** – Paula Heaney, David Schaef, Kaleigh White, Ken Parks, Jane Smith, Bill Walker, Chris Seeley, Gary Johnson

**DISCUSSION**

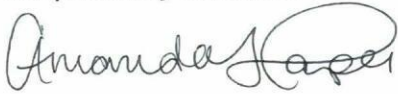
Gary Johnson, Bill Walker, and Chris Seeley from the Planning Commission were in attendance to review with Council the Zoning Ordinance rewrite and request to send to the County Planning Commission for their review and comment.

Members from the fire department arrived to confirm that they are still active and to clear up any questions or concerns from Council or the public. Questions asked to the department members included about the ambulance being out of service to which they replied that it is currently out of service due to personnel shortage but that when a crew is available, they call the department of public safety to place the ambulance in service for calls. It was asked about regionalizing the fire departments to which the answer is typically no because most departments are territorial, and it is not a realistic approach as well as having paid services brings new complications. It was noted by the members that their meetings which are held on the first Thursday of each month are open to the public as well as training nights on Thursdays are open to those who would like to put in an application to join.

The agenda for tonight's meeting was reviewed and any questions were answered. The Tractor parade and additional traffic control personnel were discussed. Typically, the police hire an extra 3-4 for traffic and crowd control and are paid \$18 per hour for that period which is usually about 8 hours.

Ken Parks from LSSE reviewed the architectural study that was completed on the Borough building. For all updates so that the building is sound and up to code would be approximately \$402,000. This includes, electric, window, plumbing, heating, new roofing, bricks falling out, cracking in bricks, the back wall bowing out, window updates/upgrades, fire safety, doors, etc.

Respectfully Submitted,



Amanda Harper

Linesville Borough

Secretary/Treasurer

**MINUTES**

**November 12, 2024**

**MEETING CALLED TO ORDER 7:00 PM**

**ROLL CALL**

President Kevin McGrath, Vice President Michael Chance, Mike Heaney, Barry Chapin, Jeff Wiemer, Greg Peters, Solicitor Jeff Millin

ABSENT : Mayor David Hoogstad Sr., Kelly Conner

**APPROVAL OF PREVIOUS MEETING MINUTES AND FINANCIAL REPORT**

**A MOTION** was made by Michael Chance and **SECONDED** by Mike Heaney to approve the October 2024 Borough meeting minutes. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**.

**A MOTION** was made by Michael Chance and **SECONDED** by Greg Peters to approve the bills due for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**.

**A MOTION** was made by Michael Chance and **SECONDED** by Mike Heaney to approve the checks written for General Fund, Liquid Fuels and Public Utilities. A verbal vote was taken, and all present voted **YES**, the **MOTION CARRIED**. President Kevin McGrath abstained.

**CITIZEN CONCERNS**

None.

**POLICE REPORT**

A police report was given by Chief Johnston.

**A MOTION** was made by Michael Chance and **SECONDED** by Greg Peters to approve additional personnel for the tractor parade at \$18 per hour for 8 hours and up to 4 people. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

**ENGINEERS REPORT**

**A MOTION** was made by Greg Peters and **SECONDED** by Michael Chance to approve Konzel 22-01 partial payment number 16 in the amount of \$236,517.72. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to approve Konzel 22-02 partial payment number 7 in the amount of \$18,250. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Greg Peters and **SECONDED** by Michael Chance to approve PennVEST payment request number 16 in the amount of \$256,302.00. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

A **MOTION** was made by Mike Heaney and **SECONDED** by Greg Peters to approve Resolution 2024-8 to apply to LSA in the amount of \$150,000 for the Borough tractor upgrade. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

#### **SECRETARY REPORT**

The updated police pension from PMRS was advertised. Will need approved at the budget meeting on 11/19.

The Chiu building is up on the judicial sale list.

#### **FIRE BOARD REPORT**

There were 13 fire calls in October and 1 EMS call. Nominations were made for officer positions to include President, Vice President, Secretary, Treasurer, Fire Chief and the Advisory Board. Truck 3 is back in service however, it is still for sale.

#### **UNFINISHED BUSINESS**

None.

#### **CORRESPONDENCE**

None.

#### **COMMITTEE REPORTS**

##### **ADMINISTRATIVE, POLICY AND PERSONNEL**

Chairman – President Kevin McGrath, Vice President Michael Chance, Mayor Dave Hoogstad Sr

##### **PUBLIC UTILITIES**

Chairman- Greg Peters, Kelly Conner, Barry Chapin

DEP gave a notice of violation for PFOS as the lab did not correctly report it. There was no penalty given.

**STREETS AND SIDEWALK BUILDING PROPERTY**

Chairman-Mike Heaney, Michael Chance

All equipment is ready for winter and salt was delivered. The snow blowers were serviced and ready to go.

**REVITALIZATION, GRANTS, PARKS AND RECREATION**

Kelly Conner, Barry Chapin

**FINANCE**

Chairman-Kevin McGrath, Michael Chance, Mike Heaney

**POLICE COMMITTEE**

Chairman - Jeff Weimer, Greg Peters, and Barry Chapin

**ZONING**

A report was provided by Gary Johnson.

A **MOTION** was made by Greg Peters and **SECONDED** by Mike Heaney to refer the zoning ordinance to the county planning commission for review and comment. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

**NEW BUSINESS**

None.

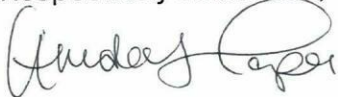
**ANNOUNCEMENTS**

Non.

**ADJOURNMENT**

A **MOTION** was made by Michael Chance and **SECONDED** by Kelly Conner to adjourn the monthly meeting. A verbal vote was taken and all those present voted **YES**. The meeting was **ADJOURNED** at 7:17pm.

Respectfully submitted,



Amanda Harper

Secretary/Treasurer

Linesville Borough

**MINUTES**

**BOROUGH COUNCIL BUDGET MEETING**

**November 19, 2024**

**Time: 6:00pm**

**IN ATTENDANCE**

President Kevin McGrath, Vice-President Michael Chance, Mike Heaney, Jeff Weimer, Greg Peters, Barry Chapin via Microsoft Teams

ABSENT – Kelly Conner, Mayor David Hoodstad Sr.

**VISITORS**

Kalieggh White – Community News, Paula Heaney

**DISCUSSION**

The Liquid Fuels/Highway Aide budget was reviewed. No questions or comments.

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to advertise the Liquid Fuels budget for public inspection. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

The Public Utility budget and General Fund budget was reviewed.

A **MOTION** was made by Mike Heaney and **SECONDED** by Jeff Weimer to divide utility bills by 1 with  $\frac{1}{4}$  the Police,  $\frac{1}{4}$  Sewer,  $\frac{1}{4}$  General Fund, and  $\frac{1}{4}$  Public Utility. A verbal vote was taken and those present voted **YES**, the **MOTION CARRIED**.

An executive session was called at 6:45pm to discuss personnel.  
The meeting was called back to order at 7pm.

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to advertise the Public Utility budget column "Budget 2025" for public inspection. A verbal vote was taken and those present voted **1 NO** by Barry Chapin and **4 YES**, the **MOTION CARRIED**. Kevin McGrath abstained.

A **MOTION** was made by Mike Heaney and **SECONDED** by Michael Chance to advertise the General Fund budget column "Budget 2025" for public inspection. A verbal vote was taken and those present voted **1 NO** by Barry Chapin and **4 YES**, the **MOTION CARRIED**. Kevin McGrath abstained.

Amanda was instructed to research Biometric time clock pricing and ones that connect to the computer.

A **MOTION** was made by Michael Chance and **SECONDED** by Greg Peters to adjourn the budget meeting. A verbal vote was taken and those present voted **YES**, the meeting adjourned at 7:10pm.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Amanda Harper". The signature is written in dark ink and is positioned below the text "Respectfully Submitted,".

Amanda Harper  
Linesville Borough  
Secretary/Treasurer

# **Borough of Linesville**

103 W. Erie St., Linesville, PA 16424

Borough Building Phone: 814.683.4382

Zoning Officer: Gary Johnson 814-282-1368 • mitgoe@gmail.com

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## **Report of the Zoning Officer** **November 2024**

### Permits

- Country Fair fence permit 2024-7

### Enforcements

- N/A

### Other

- Inspect open permits
- Research, texts w/Dustin Cornell re: 150-109 N. Mercer

# November 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Amanda: 8a-4p Billy: 6:47a-3:31p Kevin: 6:25a-3:31p Rob: 7:30a-3:30p Josh: 8p-11:30p	2 Josh: 6:30p-12:30a Kevin: check water
3 Josh: 2:30p-3a Kevin: check water	4 Amanda: 8a-4p Billy: 6:33a-3:31p Kevin: 6:03a-9:13a 12:03p-3:31p Rob: 8:15a-4:15p	5 Amanda: 8a-4p Billy: 8:41a-3:34p Kevin: 6:16a-3:34p Rob: 9a-7p	6 Amanda: 8a-3:30p Billy: 6:37a-3:32p Kevin: 6:08a-10:15a 12p-3:32p Rob: 8:15a-4:15p Josh: 7p-12a	7 Amanda: 8a-4p Billy: 6:32a-3:49p Kevin: 6:16a-3:51p Rob: 8:15a-4:45p Josh: 3p-11p	8 Amanda: 8a-4p Billy: 6:32a-3p Kevin: 5:54a-2:37p Rob: 8:15a-3:15p Josh: 6:30p-11:30p	9 Josh: 4p-12p Kevin: check water
10 Josh: 11:30a-10:30p Kevin: check water	11 Amanda: Holiday Billy: Holiday Kevin: 6:12a-10:30a 12:30p-2:59p Rob: 8:15a-3:15p	12 Amanda: 8a-4p; 6p-7:30p Billy: 8:41a-3:30p Kevin: 6:25-8a 11:12a-3:10p Rob: 8:15a-7:45 p	13 Amanda: 8a-4p Billy: 6:39a-3:30p Kevin: 5:59a-2:31p Rob: 8:15a-3:15p Josh: 11a-7p	14 Amanda: 8a-4p Billy: 6:30-11:30; 12:46-1:42 Kevin: 7:30a-4:30p home Rob: 8:15a-3:15p Josh: 7:30a-3:30p	15 Amanda: 8a-4p Billy: 6:36-3:30p Kevin: 6:16a-3:07p Rob: 8:15a-4:15p Josh: 6p-2a	16 Kevin: check water Josh: 6:30p-2:30a
17 Kevin: check water Josh: 5p-1a	18 Amanda: 8a-4p Billy: 6:33a-3:29p Kevin: 6:22a-3p Rob: 10a-4p	19 Amanda: 8a-4p 6p-7:15p Billy: 8:46a-3:30p Kevin: 6:22a-3:04p Rob: 8:15a-7:15p	20 Amanda: 8a-4p Billy: 6:37-3:30p Kevin: 6:12a-7:15a Rob: 7:15a-3:15p Josh: 5p-1a	21 Amanda: 8a-4p Billy: 6:32a-3:30p Kevin: 6:18a-3:03p Rob: 8:15a-3:15p 5:30-8:30p Josh: 6p-12a	22 Amanda: 8a-4p Billy: 6:26a-3:15p Kevin: 6:24a-3:02p Rob: 8:15a-3:15p Josh: 3p-12a	23 Josh: 3:30p-12:30a Kevin: check water
24 Josh: 4p-12a Kevin: check water	25 Amanda: 8a-3p Billy: 6:31a-3:31p Kevin: 6:18a-3p Rob: 9a-4p	26 Amanda: 8a-4p Billy: 8:50a-3:02p Kevin: 6:25a-3:02p Rob: 9a-5p Josh: 7:30a-3:30p	27 Amanda: 8a-4p Billy: 6:48a-3:30p Kevin: 6:24a-3p Rob: 8a-4p	28 Amanda: Holiday Billy: Holiday Kevin: Holiday Rob: Holiday Josh: Holiday	29 Amanda: Holiday Billy: Holiday Kevin: Holiday Rob: Holiday Bryan: 4p-12a	30 Bryan: 4p-12a Kevin: Check water Josh: holiday

# WATER RATE SCHEDULE EXHIBIT 1

<b>METER SIZE</b>	<b>BASE RATE PER UNIT SERVED PER MONTH FOR ALL ACCOUNTS</b>
	<b>2025</b>
¾ inch or smaller	20.00
1 inch	29.00
1 ½ inch	55.00
2 inch	88.00
3 inch	193.00
4 inch	295.00
6 inch	641.00
8 inch	1,100.00

<b>OTHER CHARGES</b>	<b>ALL ACCOUNTS 2025</b>
Refuse	16.75
Refuse Add-Ons	Varies per refuse company
Capital Improvement Fee	2.50
Debt Service Fee	24.15
per 1,000 gallons used	3.00
Late Fee	10.00
Administration fee (hang tags)	15.00
Disconnection fee (non-payment)	35.00
Reconnect fee (non-payment)	50.00
Turn Off fee (request)	25.00
Turn On fee (request)	25.00
Meter Replacement	150.00
Hydrant Service	216.67

\* All base rates, capital improvement, and debt service fees will be charged monthly for every unit regardless of whether water is on to premises at curb box.

\* Bulk sales \$25 per truck plus \$5 per 1,000 gallons or any part thereof.

THE BOROUGH HAS A DROP BOX FOR WATER BILL PAYMENTS  
NEXT TO SEWER DROP BOX AROUND BACK IN THE PARKING LOT.

**OPEN** Monday through Friday 8am through 4pm.

*\*Note\* This is a one person staffed office. The office will be closed when vacation and personal time is used.*

The office will be **CLOSED** in observance of the following holidays :

- \* NEW YEARS DAY : WEDNESDAY, JANUARY 2
- \* MARTIN LUTHER KING DAY : MONDAY, JANUARY 20
- \* PRESIDENTS DAY : MONDAY, FEBRUARY 17
  - \* MEMORIAL DAY : MONDAY, MAY 26
  - \* JUNETEENTH : THURSDAY, JUNE 19
  - \* INDEPENDENCE DAY : FRIDAY, JULY 4
  - \* LABOR DAY : MONDAY, SEPTEMBER 1
  - \* COLUMBUS DAY : MONDAY, OCTOBER 13
  - \* VETERANS DAY : TUESDAY, NOVEMBER 11
  - \* THANKSGIVING : THURSDAY, NOVEMBER 27
- \* DAY AFTER THANKSGIVING : FRIDAY, NOVEMBER 28
  - \* CHRISTMAS : THURSDAY, DECEMBER 25

If you need to make a payment and the office is closed, there is a dropbox on the other side of the building beside the sewer dropbox

# LINESVILLE BOROUGH 2025 OFFICE HOURS

MEETING DATES FOR 2025

Linesville Borough Council will hold their regular monthly meetings on the following dates. Meetings are held at the Borough building located at 103 West Erie Street Linesville PA. All meetings will begin at 7:00 PM unless otherwise noted. If you require special assistance, contact the Borough Office at 814-683-4382 to make any necessary arrangements. The Borough Council will hold work sessions at 6pm prior to the regular meeting. Committee Meetings will also be held on Tuesdays at 6pm as needed. See the following meeting dates.

January 14  
February 11  
March 11  
April 8  
May 13  
June 10  
July 8  
August 12  
September 9  
October 14  
October 21 (Budget-6pm)  
November 11  
November 18 (Budget-6pm)  
December 9 (6pm)  
December 16 (6pm-Budget if needed)  
December 30 (6pm-Budget if needed)  
January 5, 2026 (Organization at 6:30pm, Regular meeting at 7pm)

The Linesville Municipal Authority hold their regular monthly meetings on the following dates at 7:00pm at 327 Lockhart Alley:

January 15, 2025  
February 12  
March 12  
April 9  
May 14  
June 11  
July 9  
August 13  
September 10  
October 15  
November 12  
December 10 (6PM)

The Planning Commission of Linesville Borough will meet at 6:30pm at the Borough office located at 103 West Erie St, Linesville PA, on the following dates.

Monday, January 6, 2025  
Monday, February 3  
Monday, March 3  
Monday, April 7  
Monday, May 5  
Monday, June 9  
Monday, July 7  
Monday, August 4  
Monday, September 8  
Monday, October 6  
Monday, November 10  
Monday, December 8

Amanda Harper, Secretary/Treasurer  
Linesville Borough

**WAGE SHEET BEGINNING JANUARY 1, 2025;**

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<b>NAME</b>	<b>WAGE</b>
Rob Johnston	\$21.95
Kevin McGrath	\$22.95
Josh Meeder	\$20.64
Billy Hunter	\$17.43
Amanda Harper	\$17.71

**PART TIME**

Scott Kiehlmeier	\$15.00
Bryan Langley	\$15.00

**Linesville Borough and Linesville Municipal Authority  
 On-Going Projects Status Update  
 December 2024  
 Linesville Borough, Crawford County, Pennsylvania**

*Italic font represents prior Work-in-Progress reports and will be carried forward until resolved. Action items/discussion points are represented by bold font.*

**2020 Water System Improvements**

- *Contract No. 22-01 (Water System Improvements),*
- *Contract No. 22-02 (Water Storage Tank),*
- *Contract No. 22-03 (Water System Telemetry) and*
- *Contract No. 22-04 (Homestead/Wallace Waterline Extension)*

Scope:

- *Physical Scope*
  - *Borough Garage Site;*
    - *Raw water pump station,*
    - *External chlorination unit,*
    - *Glass-lined reservoir,*
    - *Finished water pump station*
    - *Paved parking areas*
    - *Back-up generator*
    - *SCADA Implementation*
    - *Existing Bunday Pump House and reservoir demolition.*
  - *Penn Street Site;*
    - *New finished water pump station with backup generator,*
    - *New Pumps*
    - *Updated electrical system,*
    - *New Chlorination Unit*
    - *Raising of well casing #1.*
    - *Back-up generator*
    - *SCADA implementation*

- *Homestead Ave – Wallace Ave Loop*
      - *Approximately 2,450 LF of 8"Ø PVC Waterline*
      - *Valves, hydrants, and curb box connections*
      - *Connections to existing water lines on Penn Street and Wallace Avenue*
- Funding:
  - *SCADA Grant (PA Small Water and Sewer) has been extended to June 2024*
  - *Tank Grant (PA Small Water and Sewer) has been extended to June 2024*
  - *PENNVEST Funding Offer – ME# 20956112208*
    - *Loan Amount: \$2,792,754.00*
    - *Non-Repayment Amount: \$3,244,975.00*
    - *Loan Repayment Terms:*
      - *240-Months (20-Years)*
      - *1.00% until Maturity*
- Status/Schedule:
  - **Status: Construction Phase**
  - **Schedule:**
    - *PENNVEST Board Meeting date – October 19, 2022*
    - *February 24, 2023 – Bid Opening*
    - *June 1, 2023 – Pre-Construction Meeting Held for All Contracts*
    - *June 1, 2023 – Notice to Proceed Issued for All Contracts*
    - *June 2023 – Start of Construction*
    - *September 29, 2023 – Closeout of Homestead-Wallace Extension with PennDOT*
      - *PennDOT has completed their inspection, and is awaiting material certifications from Klinginsmith Construction Co.*
    - *September 30, 2024 – Substantial Completion (Estimated)*
    - *December 2024 – Final PENNVEST Payment Request/Initiate Payments*
- Other Considerations/Discussion with Council
  - **Konzel Partial Payment No. 17 for Contract No. 22-01 – General Construction in the amount of \$3,600.00**
  - **PENNVEST Payment Request No. 17 in the amount of \$5,275.39**
  - **Construction Change Order No.2 for Contract No. 22-01 in the amount of \$117,252.90 to sand and paint the exterior of the Airport Road Tank**
    - **Cost will be deducted from PENNVEST Contingency**
  - **Construction Change Order No.3 for Contract No. 22-01 in the amount of \$136,230.45 for in-field adjustments and additions**
    - **Cost will be deducted from PENNVEST Contingency**

### **2024 Local Share Account**

- Scope: For the 2024 Funding Year, apply for a Front-End Loader as an upgrade to the tractor that the Borough currently uses.
- Funding: 2024 LSA Application
- Other Considerations/Discussion with Council:
  - **Review of Submitted Application**

### **WIFTA – South Mercer Street Water Line Replacement Project**

- Scope: Replacement of the water line, fire hydrants, and services of the existing South Mercer Street Water Line
- Funding:
  - PENNVEST- LSSE has completed the PENNVEST Planning Consultation Questionnaire
- Other Considerations/Discussion with Council
  - **LSSE and Linesville to finalize scope**



# LINESVILLE BOROUGH POLICE DEPARTMENT

103 WEST ERIE STREET

PO BOX 625

LINESVILLE, PA 16424

Robert Johnston  
CHIEF OF POLICE

POLICE OFFICE (814) 683-5454

FAX (814) 683-2350

linesvillepd@zoominternet.net

## DECEMBER 2024 POLICE RUNNING REPORT

### January to November 2024

**Total Calls- 827**

**Total Cases- 52**

#### **Total Arrests- 20**

- 1 - Robbery and Related Offenses
  - 1 - Receiving Stolen Property/ Firearms Violations and Related
  - 1 - Burglary/ Theft and Related Offenses
  - 1 - Aggravated Assault and Related Offenses
  - 2 - Endangering Welfare of Children
  - 1 - DUI and related offenses
  - 1 - Attempted Homicide and related offenses
  - 1 - Arson and Related Offenses
  - 3 - Retail Theft
  - 1 - Theft
  - 4 - Drug Law Violations
  - 2 - Forgery/ Theft and Related Offenses
- Total Charges- 63

#### **Non-Traffic Citations- 23**

- 1 - Curfew Ordinance
- 2 - Harassment
- 8 - Peace Disturbance Ordinance
- 1 - Disorderly Conduct
- 6 - Marijuana Ordinance
- 1 - Criminal Mischief
- 3 - Underage Drinking
- 1 - Animal Ordinance



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## Traffic Citations – 112

- 15 - Expired/ No Registration
- 3 - Display of Registration Plate
- 4 - Unauthorized Use of Registration Plate
- 1 - Suspended/ Revoked Registration
- 7 - Expired/ No Driver's License
- 1 - Failure to Change Name/ Address
- 12 - Suspended/ Revoked Driver's License
- 8 - Driving without Insurance
- 1 - Obedience to Traffic Control Devices
- 1 - Traffic Light Violation
- 1 - Following too Closely
- 6 - Stop Sign Violation
- 1 - Turning Movements/ Required Signals
- 2 - Meeting/ Overtaking School Bus
- 2 - Driving at Safe Speed
- 1 - Speeding
- 1 - Illegal Backing Movements
- 1 - Accidents Involving Damage
- 3 - Open Container
- 1 - Unlawful Inspection Code Violation
- 1 - Periods for Required Lighting
- 4 - General Lighting Requirements
- 1 - Window Tint Violation
- 1 - Safety Glass/ No Window violation
- 2 - Improper Use of Blue Lights
- 28 - Expired/ No Inspection
- 1 - Securing Loads in Vehicles
- 2 - Operation in Safe Manner

## Total Cruiser Mileage – 10,607

SUV 01- 4697

Truck 02- 5910

**Total Calls by Call Type From: 1/1/2024 To: 11/30/2024**

Call Type	Total Calls
911 HANGUP	1
ACCIDENT (NON REPORTABLE)	3
ACCIDENT (REPORTABLE)	1
ADMINISTRATIVE ALPHA -103	3
ADMINISTRATIVE	11
ADMINISTRATIVE REQUEST	5
ALARM (FALSE BUSINESS)	6
ALARM (FALSE RESIDENTIAL)	1
ANIMAL BITE	1
ANIMAL COMPLAINT	4
ANIMAL CRUELTY	1
ARSON	1
ASSAULT	3
ASSIST OTHER AGEN BRAVO -107	1
ASSIST OTHER AGENCY (FIRE/EMS)	54
ASSIST OTHER AGENCY (OTHER)	2
ASSIST OTHER AGENCY (POLICE)	53
ATTEMPTED HOMICIDE	1
ATV VIOLATION	13
BEHAVIORAL DISORDER	15
BREAK IN	1
BURGLARY	2
BURN COMPLAINT	2
CANCEL SCOPE ENTRY	1
CERTIFIED COPY REQUESTED	1
CHECK BUSINESS	1
CHECK WELFARE (PERSON)	11
CHECK WELFARE	4
CHILD ABUSE	3
CHILDREN & YOUTH SERVICES	1
CITIZENS ASSIST	6
CIVIL MATTER	4
CORRUPTION OF MINORS	6
CRIMINAL HISTORY	6
CRIMINAL MISCHIEF	7
CURFEW VIOLATION	1
DAMAGE TO UNATTENDED	2
DEBRIS ON ROADWAY	1
DECEASED PERSON	1
DISABLED VEHICLE	4
DISORDERLY CONDUCT	2

**Total Calls by Call Type From: 1/1/2024 To: 11/30/2024**

<b>Call Type</b>	<b>Total Calls</b>
DISTURBANCE	5
DOMESTIC (NON ARREST)	9
DOMESTIC	2
DRUG LAW VIOLATION	4
ESCORT	1
EXPLOSION	1
FINGERPRINT	8
FRAUD	9
GUN QUERY	1
HARRASSMENT	14
HIT & RUN	3
HOUSE WATCH REQUEST	1
ILLEGAL DUMPING	1
INJURED OR DEAD ANIMAL	2
INVESTIGATION FOLLOW UP	59
LIFT ASSIST	1
LOCK OUT	7
LOST ANIMAL	2
LOST ARTICLE	3
MEDICAL ALARM	2
MISC FIRE	1
MISSING PERSON	1
MOTORIST ASSIST	3
NUISANCE ANIMAL	9
OPERATORS CHECK	1
ORDINANCE VIOLATION	17
OVERDOSE	1
PARKING COMPLAINT	6
PARKING VIOLATION	1
PFA SERVICE	7
PHONE SCAM	2
POLICE GENERAL INFO	7
PRISONER TRANSPORT	2
PROPERTY (FOUND)	5
PROPERTY (RETURNED)	5
RECKLESS DRIVING	5
RECORDS CHECK	22
RECOVERED PROPERTY	3
REPO	1
REPOSSESSION	6
REQUEST TO SPEAK TO OFFICER	52
RETAIL THEFT	3
RUNAWAY	1
SECURITY CHECK	4

SECURITY DETAIL	1
SEX CRIMES	5
SEXUAL ABUSE	1
STRUCTURE FIRE	2
SUBPOENA SERVICE	12
SUICIDAL PERSON	2
SUSPICIOUS ACTIVITY	3
SUSPICIOUS PERSON	5
SUSPICIOUS VEHICLE	9
SUSPICIOUS/WANTED CHARLIE -129	1
THEFT	5
THREATS	1
TRAFFIC COMPLAINT (ARREST)	1
TRAFFIC COMPLAINT	1
TRAFFIC CONTACT (DUI)	1
TRAFFIC CONTACT (WARNING)	4
TRAFFIC CONTROL	3
TRAFFIC STOP (ARREST)	67
TRAFFIC STOP (DUI)	1
TRAFFIC STOP (WARNING)	123
TRAFFIC VIOLATION	2
TREE DOWN NON URGENT	4
TRESSPASSING	9
UNCONSCIOUS SUBJECT	1
UNWANTED SUBJECT	2
VANDALISM	1
VEHICLE FIRE	1
WANTED PERSON CHECK	2
WARRANT SERVICE	9
WIRES DOWN NON URGENT	1

**Total Calls: 827**



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## DECEMBER 2024 POLICE REPORT November Stats

**Total Calls- 65**

**Total Cases- 4**

**Total Arrests- 2**

2 - Forgery/ Theft and Related Offenses

Total Charges- 10

**Non-Traffic Citations- 0**

**Traffic Citations – 1**

1 - Meeting/ Overtaking School Bus

**Total Cruiser Mileage – 960**

SUV 01- 488

TRUCK 02- 472

**Total Calls by Call Type From: 11/1/2024 To: 11/30/2024**

<b>Call Type</b>	<b>Total Calls</b>
ACCIDENT (NON REPORTABLE)	1
ADMINISTRATIVE ALPHA -103	1
ADMINISTRATIVE	3
ASSIST OTHER AGENCY (FIRE/EMS)	5
ASSIST OTHER AGENCY (POLICE)	3
BEHAVIORAL DISORDER	2
BREAK IN	1
CHECK BUSINESS	1
CHECK WELFARE	1
CURFEW VIOLATION	1
ESCORT	1
FRAUD	2
HARRASSMENT	1
INVESTIGATION FOLLOW UP	3
LOCK OUT	2
MISC FIRE	1
NUISANCE ANIMAL	2
ORDINANCE VIOLATION	3
PARKING VIOLATION	1
PHONE SCAM	2
PROPERTY (RETURNED)	1
RECORDS CHECK	3
RECOVERED PROPERTY	1
REQUEST TO SPEAK TO OFFICER	2
RUNAWAY	1
SEX CRIMES	1
SUBPOENA SERVICE	1
SUSPICIOUS PERSON	1
SUSPICIOUS/WANTED CHARLIE -129	1
TRAFFIC COMPLAINT (ARREST)	1
TRAFFIC CONTROL	1
TRAFFIC STOP (WARNING)	11
WARRANT SERVICE	3

**Total Calls: 65**